

Kids Central Incorporated Board of Directors Meeting June 23, 2009

The Board of Directors of Kids Central Incorporated met June 23, 2009 at Kids Central's Center Building in Esserville. Teresa Adkins, Chairperson, called the meeting to order at 11:01 a.m.

Board Members present: George Aichel, Teresa Adkins, David Belcher, Edward Hutchinson, Carl Mullins, Shirley Rogers, and William Sturgill

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, Chris Austin, Terry Gentry, and Sandra Harvey

Minutes:

Teresa Adkins presented the minutes from the last meeting (May 19, 2009), in Sister Bernie Kenny's absence. **Ed Hutchinson made a motion to approve the minutes of the last meeting and all action taken during the last meeting due to lack of a quorum at the last meeting. Actions include approving the financial report, approving new hires and transfers, approving Board member resignations and recognitions. George Aichel seconded the motion. Motion carried.**

Finance Report

Lisa Barton reported that she is working on closing out the fiscal year so she does not have financial statements to give to the members. We received \$200,000 more in-kind than was required for the 2008 – 2009 fiscal year.

Policy Council Report

In Fred Luntsford's absence, a Policy Council Report was not given.

Installation of Board Members and Officers

The following members resigned from the Board of Directors:

Donald Baker
Nancy Bailey
Jason French
Shannon Scott

Darrell Edwards installed the Members of the 2009 – 2010 Board of Directors. The oath was read and all present affirmed. Members installed were:

George Aichel
Teresa Adkins
David Belcher
Edward Hutchinson
Carl Mullins
Shirley Rogers
William Sturgill

Darrell installed the Board Officers for the 2009 – 2010 Board of Directors. The oath was read and the following Officers affirmed the oath:

Teresa Adkins – Chairperson
 George Aichel – Vice Chairperson
 Edward Hutchinson – Treasurer

Presentation of Awards

- Kids Central Staff Service Award – Darrell Edwards and Teresa Adkins presented this award to Vivian Wampler.
- Policy Council Award - Darrell Edwards and Teresa Adkins presented this award to Bethany Renfro.
- Community Service Award - Darrell Edwards and Teresa Adkins presented this award to Tim Meade of Food City in Wise.
- Volunteer Service Award - Darrell Edwards and Teresa Adkins presented this award to Dee Strouth.
- Donald Baker Leadership Award - Darrell Edwards and Teresa Adkins presented this award to Shirley Rogers.

Ed Hutchinson stated that this program is for the children and with that said, asked the members to acknowledge Emily Strouth, Policy Council member Dee Strouth's daughter, who attended the Board meeting with her today. Emily was enrolled in our Nita Bond center and is 5 years old today. Members joined in and sang her Happy Birthday.

OLD BUSINESS

- Wayne Herndon Case. Wayne's attorneys have sent a settlement offer to us. Darrell is requesting the Board take no action on this offer but for Kids Central to send the offer letter to the Regional Office and have them respond.

Shirley Rogers made a motion to take no action on the settlement offer letter from Wayne Herndon's attorneys and to let Kids Central send the settlement offer letter to the Regional Office for their response. Carl Mullins seconded the motion. Motion carried.

NEW BUSINESS

One-Time Funds. Darrell stated that KCI would like to apply for one-time funds to construct a new facility for the Administration Office and classrooms. The property is located behind Wise Christian School (approximately 5.38 acres). The facility will be 37,000 sq. ft. and will include the bus garage. He and the Senior Staff met with members of Thompson and Litton regarding the building and they are working on the rationale report for the facility. The building will include a full service commercial kitchen, one-half size gym for the children, a meeting room, classrooms, and offices for all administration staff. It will be child friendly, durable, appealing, and secure.

Darrell would also like to request the purchase of 10 new buses, 6 cars, a refrigerator/freezer unit, 6 refrigerator/freezers for the centers, and computers for the centers.

George Aichel made a motion to proceed with the submission of the one-time funds grant application. Shirley Rogers seconded the motion. Motion carried.

Edward Hutchinson made a motion to table the rationale report for the new facility until all members got a chance to look at the contract. Carl Mullins seconded the motion. Motion carried.

- Expansion Grant Application. Kim Austin reported that Kids Central would like to apply for expansion funds for the Early Head Start program in Wise County. We currently have 20 Early Head Start children in classrooms and 24 in the home base program. With the expansion grant, we would be able to have one more classroom in Esserville serving 8 children (we would use the Home Base Socialization unit located behind the Esserville Center), and add two more Home Visitors to serve 12 children each.

The expansion funds are guaranteed for two years. The application is due July 9th.

Carl Mullins made a motion to proceed with the application for the expansion grant. David Belcher seconded the motion. Motion carried.

Rationale for New Building. Thompson and Litton has drawn up a contract for the rational report for the new Kids Central facility. This report will cost \$20,000. Kids Central entered into this agreement with Thompson and Litton upon the contingency of the Board approval. If the Board does not approve, all action will cease. The \$20,000 will come from funds in the current budget. Darrell stated that this will not be a negative impact on the budget. We will have six months to pay the cost. Darrell passed the contract around for members to read.

Will Sturgill asked Darrell if Kids Central's Attorney, Greg Stewart, has reviewed the contract. Darrell stated he has not. **Will Sturgill made a motion to approve the contract between Kids Central and Thompson and Litton regarding the rationale for the new Kids Central facility contingent upon the approval of Greg Stewart. Edward Hutchinson seconded the motion. Motion carried.**

- New Hires/Transfers. Chris Austin reported that the following people has been hired by Kids Central or transferred within the agency:

Rosa Leighanne Hayes	Classroom Assistant at Wise
Carol Huffman.....	On-Call Substitute
Christina Barton	Classroom Assistant at Wise
Brianne Clemons	Caregiver at Appalachia
Amber Mullins	Full-Year Substitute
Ruth Rich	Transferred from Lead Caregiver at Esserville EHS to Lead Caregiver at Appalachia EHS
Vickie Stapleton	Transferred from Classroom Assistant at Esserville to Classroom Assistant/Cook/Housekeeper at Appalachia

Shirley Rogers made a motion to approve the above listed new hires and transfers. David Belcher seconded the motion. Motion carried.

- Monthly Enrollment Report. Chris Austin gave the enrollment report to members of the Board. He stated that May's attendance was 82.74%. We have maintained our full enrollment

for the year. He stated we now have to report our attendance for the summer months to the Regional Office.

- Change of the Early Head Start Developmental Screening Tool. Terry Gentry asked to Board members to approve a change in the EHS Developmental Screening Tool from ELAP to ASQ. She states that we are already using it and this can be evaluated every two months. It has a 90% validity rate. **David Belcher made a motion to approve the change of the EHS Developmental Screening Tool from ELAP to ASQ. Edward Hutchinson seconded the motion. Motion carried.**

FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell Edwards stated we now have advertisements in the local papers for our new program called Kasey's Academy. This program is geared towards recruitment of 4 year olds. Services for 4 year olds in this area are very competitive between us and Pre-K. This program will help children with the transition into Kindergarten and includes field trips to places such as the Knoxville Zoo, Ripley's Aquarium and the Hands on Museum. All field trips are free to the families, including one parent to go with the child.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be August 18, 2009 at 11:00 a.m. There is no meeting in July.

ADJOURNMENT

Edward Hutchinson made a motion to adjourn the meeting. The meeting adjourned at 11:55 a.m.

Sister Bernie Kenny
Secretary

Sandra Harvey
Recording Secretary