

Kids Central Incorporated Board of Directors Meeting May 18, 2010

The Board of Directors of Kids Central Incorporated met May 18, 2010 at Kids Central's Administration Office. Teresa Adkins, Chairperson, called the meeting to order at 11:10 a.m.

Board Members present: George Aichel, Teresa Adkins, Edward Hutchinson, Sister Bernie Kenny, Fred Luntsford, and Will Sturgill

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, Chris Austin, and Paula Bates

Others present: Donna Bates – Wise County Schools

Donna Bates (Wise County Schools)

Donna Bates spoke concerning her appreciation for the collaborative efforts displayed by the staff at Kids Central during the program year.

Minutes:

Sister Bernie Kenny presented the minutes from the previous meeting (April 20, 2010). With no comments or corrections, **Edward Hutchinson made a motion to approve the minutes. George Aichel seconded the motion. Motion carried.**

Finance Report

Lisa Barton reported that we are near the end of our fiscal year. As of the end of April, we have spent 85% of our Head Start funds and 80% of our Early Head Start funds. We are looking at our needs at this point. The Semi-Annual ARRA Early Head Start 269 Financial Report is due at the end of May. The ARRA COLA and Quality Improvement funds end in September.

Lisa also explained about changing our phone provider to Comcast. They are currently running a package special (phone and internet), and changing from Verizon to Comcast will save Kids Central approximately \$14,000 in the first year and approximately \$12,000 per year after that.

George Aichel made a motion to accept the Financial Report. Sister Bernie Kenny seconded the motion. Motion carried.

Sister Bernie Kenny asked about the twenty-three (23) children that weren't served this year. Darrell Edwards stated that all children need to be served and we need to work together to make sure all children are served.

PC Report

A Policy Council report was not given at today's meeting.

OLD BUSINESS

- End of the Year Blast Update. Kim Austin reported that everyone had a blast. Everything went well.

- Location Search for Coeburn II, Nita Bond, and St. Paul Centers. Darrell gave members a proposal concerning a new location to house Coeburn II, Nita Bond, and the St. Paul Centers together in one building. St. Paul continues to be a problem regarding enrollment. They only have six (6) children enrolled. We are paying over \$900 per month for rent, plus salaries for the Teacher, and Assistant. This is not very cost effective.

Sister Bernie Kenny stated she feels that there are children located in the Sandy Ridge and Dante areas that are not being served.

George Aichel asked about a location for this building. Chris Austin stated we prefer somewhere on US 58 in Coeburn. Chris stated that they have looked at the old J-Maat building in Coeburn. It is for sale with an asking price of \$316,000. He has also looked at the building across the road, but that building would require more work. Will Sturgill asked about the time frame of this project. Darrell replied that this could not be done in less than a year.

Darrell is asking the Board's permission to approach the realtor and make an offer of \$250,000 on the old J-Maat building. His estimate for improvements to the building will be approximately \$200,000. This building could house two (2) more centers later if necessary.

George Aichel made a motion to have Darrell negotiate with the realtor on this and any other property and to bring back the information to the Board for further discussion. Sister Bernie Kenny seconded the motion. Motion carried.

- Slate of Officers for 2010 - 2011. A list of proposed Board members and Officers for the 2010 – 2011 year was given to Board members. Members and Officers will be installed and take their oath during June's meeting. Darrell asked for current members to bring four or five prospective members to the meeting in June.
- Awards for the 2009 – 2010 Program Year. Darrell announced that selections for the awards were discussed with George Aichel. The awards will be presented during the meeting in June.

NEW BUSINESS

- Long-Range Plan Audit. The Long-Range Plan Audit was compiled by Darrell and members of the Board of Directors were given a copy.
- SWOT Survey. The SWOT (Strengths, Weaknesses, Opportunities, and Threats) Survey was given to members of the Board of Directors and Darrell asked them to complete the survey and return it to him by June 15th. This survey will become part of the documentation for our Five-Year Plan.
- Program Calendars for 2010 - 2011. Kim Austin presented the proposed program calendars for the 2010 – 2011 school year. As of now, our planned last day for children is May 5th, however, with winter weather, this will probably change.

Sister Bernie Kenny made a motion to approve the program calendars for the 2010 – 2011 school year. Will Sturgill seconded the motion. Motion carried.

- Refunding Application for Early Head Start ARRA Grant. Lisa Barton told the Board members that she will have the refunding application completed and will present it at June's meeting. There are no changes to the application.

- Monthly Enrollment. Chris Austin reported that the number of children enrolled with disabilities has increased. He feels this is due to screenings being conducted. The types of disabilities are mainly speech, development delayed, and behavior. Physical disabilities do not count.
- Personnel Actions. There are no personnel actions to present.

FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell discussed the End of the Year Bash. Over the three years we have held this event, it grows every year. This well went very well, over 800 people attended.

Teresa Adkins and George Aichel will conduct Darrell's evaluation.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held along with the Policy Council on June 15, 2010 at 11:00 a.m. at the Kids Central Administration Office in Esserville.

ADJOURNMENT

With no further business, **Edward Hutchinson made a motion to adjourn the meeting. Will Sturgill seconded the motion. Motion carried.** The meeting adjourned at 12:15 a.m.

Sister Bernie Kenny
Secretary

Sandra Harvey
Recording Secretary