

# Kids Central Incorporated Board of Directors Meeting September 21, 2010

The Board of Directors of Kids Central Incorporated met September 21, 2010 at Kids Central's Administration Office. Teresa Adkins, Chairperson, called the meeting to order at 11:00 a.m.

Board Members present: George Aichel, Teresa Adkins, David Belcher, Charles Hay, Edward Hutchinson, and Will Sturgill

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, and Sandra Harvey

Others present: Jim Fern, CPA (Hicok, Fern, Brown & Garcia), Ronald Kendrick

## Minutes:

Teresa Adkins presented the minutes from the previous meeting (August 17, 2010). With no comments or corrections, **Edward Hutchinson made a motion to approve the minutes. David Belcher seconded the motion. Motion carried.**

## Finance Report

Lisa Barton introduced Jim Fern, CPA with Hicok, Fern, Brown & Garcia. Mr. Fern reported that our audit for 2009 – 2010 has been completed and he gave a copy of the final audit and letters to each Board member. He stated that there were no findings in the audit. Mr. Fern explained the audit and letters to the Board members. **Edward Hutchinson made a motion to adopt the audit and to complete the tax return, and submit the data collection form to the clearinghouse to finalize and close out the 2009 – 2010 fiscal year. George Aichel seconded the motion. The Board also thanks Lisa Barton and her department for a great job.**

## OLD BUSINESS

- Update on the Carolyn Withers Center. Darrell Edwards showed members of the Board the plaque dedicating the Carolyn Withers center. Edward Hutchinson informed everyone that Ms. Withers was in the hospital in South Carolina. We hope she gets better soon.
- Bus Loan and Grant. We still do not have any information on the status of the loan and grant for the buses. Lisa Barton talked with Rural Development and was told that there may possibly be some stimulus money available in addition to the grant.
- Haysi Lease Agreement. Charles Hay brought the lease agreement between Kids Central and Stone Mountain Health to the meeting today. Stone Mountain Health finally signed the agreement and it is in effect for five (5) years.
- New Board Member. Ronald Kendrick was nominated to the Board of Directors by David Belcher. Mr. Kendrick is on the Clintwood Town Council and works for EMS. He stated to the Board that he was given information regarding Kids Central and the Board by David, and he would like to serve as a member. He thanks the Board members for the opportunity to be a part of the Kids Central Board of Directors. **George Aichel made a motion to accept Ronald**

**Kendrick as a member of Kids Central's Board of Directors. Charles Hay seconded the motion. Motion carried.**

### NEW BUSINESS

- Audit. Lisa Barton clarified one section of the audit for the Board. The audit stated we had a \$193,000 profit at the end of the year. This is not true. The federal guidelines state we are allowed to have funds obligated at the end of the year that are not paid until the next fiscal year. This includes end of the year payroll, payables etc. Generally Accepted Accounting Principles (GAAP) states that funds must be spent by the end of the fiscal year. Because of this, the audit will show these funds as an asset, even though all of our funds were spent. Lisa gave copies of the financial statements to the Board members. In September, our ARRA and stimulus funds will end.
- Enrollment. Kim Austin reported that the enrollment report for August only shows the four (4) centers that were open during the summer. These centers were fully enrolled. All part-year centers will open for children on September 7<sup>th</sup>. We had more than 360 children enrolled and we have lost children to Pre-K. Because Pre-K will not work with us to take children that are considered over income for our program, there are a lot of children that are not being served. If they would let us enroll the eligible children in our program and take the children that we cannot serve, all children in the county would have the opportunity to be served. We can't seem to collaborate with Wise Pre-K. We have tried very hard but are not getting any results. Staff members are recruiting door to door now trying to locate children that need services. We want to be able to give all children a chance to be served.
- Personnel Actions. The following people have been hired, promoted, or transferred:
  - Amanda Shortt – hired as a Classroom Assistant at Hawthorne
  - Adena Laney – hired as a Classroom Teacher at Coeburn II
  - Bernice Guinn – hired as a Substitute

**Charles Hay made a motion to approve the hiring of the people listed above. David Belcher seconded the motion. Motion carried.**

### FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell discussed recruiting issues with the Board. He states that our name does not imply Head Start. This was done on purpose at a time of distress for our company. Our name states who we are and what we do. Any information people want can be supplied to them and all of our information is located on our website.

Movie night was a huge success. Over 700 people attended. Kasey was there meeting with the children. Our thanks to Central Drive-In for their help with this event.

Letters and brochures have been sent to all the churches in Wise and Dickenson Counties and the City of Norton for recruitment. In conversations with other people, direct them to our website so they can see what our program is all about. George Aichel asked about other sites our brochures can be found. Darrell stated that they can be found at various places in the county. Department of Social Services and the Health Department, attorney's offices, banks, Food City, and Doctor's offices have them as well.

David Belcher commented on the Child Abuse training for volunteers. He was not able to attend last month's meeting but did discuss the issue with Darrell. The reason he brought this concern

forward was because he has seen some things happen to children where volunteers were involved. He was glad to see the Board approve the training for volunteers. Kim Austin stated she would like to see the Board members visit the centers occasionally and would really like to see the members visit a center on Dr. Seuss's birthday and read a story to the children.

#### NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on October 19, 2010 at 11:00 a.m. at the Kids Central Administration Office in Esserville.

#### ADJOURNMENT

With no further business, **Charles Hay made a motion to adjourn the meeting. Edward Hutchinson seconded the motion. Motion carried.** The meeting adjourned at 11:45 a.m.

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William Sturgill  
Secretary

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Sandra Harvey  
Recording Secretary