

Kids Central Incorporated Board of Directors Meeting August 16, 2011

***A public hearing was scheduled today at 11:00 a.m. regarding grant money and a loan from Rural Development to purchase buses for Kids Central. For the records, there was no one in attendance for this hearing.*

The Board of Directors of Kids Central Incorporated met August 16, 2011 at Kids Central's Administration Office. Teresa Adkins, Chairperson, called the meeting to order at 11:05 a.m.

Board Members present: Shirley Rogers, Thomas Williams, Edward Hutchinson, Harry Childress, Will Sturgill, and Teresa Adkins

Staff present: Darrell Edwards, Terry Gentry, Leslie Graves, Lindsey Sturgill, Tammy Mullins, Paula Bates, Christy Fleming, Lisa Barton, and Sandra Harvey

Others present: Policy Council Member Sue Coleman

Minutes:

Shirley Rogers presented the minutes of the last meeting (June 14). With no comments or corrections, **Harry Childress made a motion to approve the minutes. Edward Hutchinson seconded the motion. Motion carried.**

Finance Report

At the end of the 2010-2011 fiscal year, we had \$5,800 left. This is less than 1/10% of our total budget. The ARRA funds for Early Head Start will end in September. We are assuming at this point that our Early Head Start expansion is approved.

We have received a \$50,000 grant and a \$50,000 loan from Rural Development to purchase three new buses. The loan will be at an interest rate of 4.25% for seven (7) years. We sent out four (4) RFPs but received only one back. The RFP was from Sonny Merryman in the amount of \$45,867 per bus.

The Board will need to accept Sonny Merryman's proposal, approve the Code of Conduct, accept the grant and the Resolution to repay the loan to purchase the buses. **Will Sturgill made a motion to accept Sonny Merryman's proposal, approve the Code of Conduct, accept the grant and Resolution, and purchase the three (3) buses. Edward Hutchinson seconded the motion. Motion carried.**

Due to Lisa Barton's resignation, names on our bank accounts will need to be changed. Lisa has the official resolution from the bank to change the name from Lisa to Christy Fleming. **Edward Hutchinson made a motion to approve the Resolution removing Lisa Barton's name from all Kids Central's bank accounts and adding Christy Fleming's name. Shirley Rogers seconded the motion. Motion carried.**

At this time, Darrell introduced Christy Fleming as our new Comptroller. Christy stated she has been working with Lisa to learn all she can. She will have contact numbers for Lisa if she needs to get in contact with her. Lisa has agreed to be a paid on-call consultant for two (2) years.

Thomas Williams made a motion to accept Christy Fleming as the new Comptroller. William Sturgill seconded the motion. Motion carried.

NEW BUSINESS

- Kids Central Staff Service Award. Darrell proposed that the Kids Central Staff Service Award be changed to the “Lisa Barton Staff Service Award” to recognize Lisa for the years of service and dedication she gave to Kids Central. Darrell also proposed to begin the “Barton Training Academy”. This will be a training program with staff to encourage them to take part in training that we offer. **Shirley Rogers made a motion to change the name of Kids Central’s service award to the “Lisa Barton Service Award”. Edward Hutchinson seconded the motion. Motion carried. Harry Childress made a motion to create the Barton Training Academy for staff. Thomas Williams seconded the motion. Motion carried.**
- Personnel Actions. Sandra Harvey presented the Board members with the following personnel actions:
 - Christy Fleming – Comptroller (Note for record: Approval for Christy Fleming was made by the Board via phone poll on July 21, 201)
 - Jessica Lewis – Early Head Start Caregiver at Appalachia
 - Natalie Jones – Transfer from Classroom Assistant at Esserville to an Early Head Start Home Visitor
 - Sabrina Powers – Classroom Assistant at Esserville
 - Heather Orange – Bus Monitor at Appalachia II and Monte Vista

Edward Hutchinson made a motion to approve the above personnel actions. Harry Childress seconded the motion. Motion carried.

- Education, Enrollment, and Attendance. In Kim’s absence, Darrell reported that we are fully enrolled and have a waiting list. July’s attendance was 75.21%.
- Collaboration with Wise County Schools. Darrell reported that since Marcia Shortt began talking with us regarding issues we have had with Wise County Schools regarding enrollment between Head Start and Pre-K, our relationship has turned for the good for everyone involved. We will soon be receiving referrals for pregnant teens and we hope to have a center for pregnant teens to bring their children while they are in school. In 2012-2013, we hope to have a joint enrollment application for Head Start and Pre-K services in Wise County.
- Board Responsibilities. Teresa Adkins requested that the Board members be presented a copy of the Board responsibilities. She stated that she would like to make sure all members understand what their responsibilities are. She also asked members to visit at least one center and introduce themselves to the staff.

FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell welcomed everyone to Kaseyville. Kaseyville is a comprehensive learning center for the children in our program. It will help children learn responsibilities such as working and earning money. Money earned is allowed to be spent within Kaseyville. Every section of Kaseyville has its own reason and purpose. This will be a field trip destination for the centers and they will visit at least once per month. Teachers will be in training this month to learn about the use of Kaseyville.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on September 20, 2011 at 11:00 a.m. at the Kids Central Administration building.

With no further business, **Harry Childress made a motion to adjourn the meeting. Shirley Rogers seconded the motion. Motion carried.**

The meeting adjourned at 11:50 a.m.

Shirley Rogers
Secretary

Sandra Harvey
Recording Secretary