

# Kids Central Incorporated Board of Directors Meeting November 15, 2011

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The Board of Directors of Kids Central Incorporated met November 15, 2011 at Kids Central's Administration Office. Will Sturgill, Chairperson, called the meeting to order at 11:00 a.m.

Board Members present: Harry Childress, Cassandra Cline, Karen Davis, Charles Hay, Edward Hutchinson, Ronald Kendrick, Fred Luntsford, William Sturgill, and Thomas Williams

PC Liaison to the Board: Cassandra Cline

Staff present: Darrell Edwards, Lindsey Sturgill, Lisa Bentley, Mary Collins, Charlie Morgan, Randy Mullins, Tammy Mullins, Paula Bates, Christy Fleming, Terry Gentry, Myrlene O'quin, and Sandra Harvey

Guest: Sherry Edwards

## Minutes:

Will Sturgill presented the minutes of the last meeting (October 18). With no comments or corrections, **Edward Hutchinson made a motion to approve the minutes as presented. Thomas Williams seconded the motion. Motion carried.**

## Finance Report

Christy Fleming gave copies of the financial statements to the Board. She stated that that we have currently spent 26.4% of our Head Start funds and 28.9% of our Early Head Start funds. We have received 60% of our required Head Start in-kind for the year, and 48% of our required Early Head Start in-kind. Employee incentive checks totaled \$26,375 for this year. The incentive funds are part of the approved budget and the criteria for disbursement is KCI remains 100% enrolled on a monthly basis for the previous year. Christy has spoken with Sonny Merryman and the new buses we ordered should be ready for delivery around mid-December. **Charles Hay made a motion to accept and file the financial report as presented. Thomas Williams seconded the motion. Motion carried.**

## OLD BUSINESS

No old business at today's meeting.

## NEW BUSINESS

- Inclement Weather Policy. Darrell explained that in the past Kids Central followed the county school systems for inclement weather. However, this year, Wise County Schools have begun a new schedule that will prevent us from following their schedule. Therefore, we are proposing a new inclement weather policy that details the types of delays, early dismissals, and closings for part-year centers and for full-year centers. Basically, we will adhere to a standard 2-hour delay and if we have an early dismissal, parents will be called to pick up their children at the center. **Charles Hay made a motion to approve the update to the inclement weather policy. Ed Hutchinson seconded the motion. Motion carried.**

- Personnel Actions. Sandra Harvey presented the Policy Council with the following personnel actions:

- Teresa Elkins – Bus Monitor for Nita Bond and Coeburn II

#### MONTHLY UPDATES

- Enrollment and Attendance. Lisa Bentley reported that we are fully enrolled and have 41 eligible children on our waiting list. October's attendance was 83.66%. Darrell added that we made the right choice to close the St. Paul center which was located in the Oxbow building. He stated that the building is scheduled to close at the end of this year.
- Family Involvement. Lindsey Sturgill reported during family days, we have had over 56% family participation at over half of our centers, and three centers have had 100% family participation. She stated that she is getting input and feedback from the parents. This month, children will be getting a certificate for a free book from Scholastic, and parents will learn about car seat safety. 130 people attended the Kasey's Academy trip to Ripley's Aquarium. The next trip will be in the spring.

#### FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell Edwards stated that in June he presented a formal speech about change, and transitions regarding Kids Central. In regards to change, Darrell introduced a visitor to the Board members and staff, Mrs. Sherry Edwards – Darrell's new wife. They were married on Monday, November 14th. Everyone congratulated the couple and welcomed Sherry to the family.

Tammy Mullins gave copies of the PALS test results to the Board members. She also reported that she and Terry Gentry are currently working on school readiness goals.

Tammy also informed the Board that the Head Start regulations state that we must have someone with Early Childhood credentials on the Board of Directors. We are looking for someone with those credentials, however, in the meantime, Kim Austin has offered to be a consultant to the Board of Directors. Kim has a master's in Early Childhood Education and is currently a Professor at Southwest Virginia Community College. **Fred Luntsford made a motion to approve Kim Austin as an Early Head Start Consultant to the Board of Directors. Harry Childress seconded the motion. Motion carried.**

#### NEXT MEETING

The next Board of Directors meeting will be held on December 15, 2011 at 11:00 a.m. at Celebrate, 521 Main Street, in Coeburn.

With no further business, Will Sturgill adjourned the meeting. The meeting adjourned at 11:27 a.m.

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Shirley Rogers  
Board Secretary

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Sandra Harvey  
Recording Secretary