

Kids Central Incorporated Board of Directors Meeting April 17, 2012

The Board of Directors of Kids Central Incorporated met April 17, 2012 at Kids Central's Administration Office. Teresa Adkins, Chairperson, called the meeting to order at 11:01 a.m.

Board Members present: Teresa Adkins, George Aichel, Harry Childress, Karen Davis, Ronald Kendrick, Sister Bernie Kenny, Shirley Rogers, and Thomas Williams

PC Liaison to the Board: Cassandra Cline

Staff present: Darrell Edwards, Christy Fleming, Terry Gentry, Lindsey Sturgill, Tammy Mullins, Paula Bates, Mary Collins, and Sandra Harvey

Minutes:

Teresa Adkins presented the minutes of the last Board meeting (March 20, 2012). With no comments or corrections, **Harry Childress made a motion to accept the minutes as presented. Sister Bernie Kenny seconded the motion. Motion carried.**

Finance Report

Christy Fleming presented the Board members with a copy of the financial statements ending March 31. She reports that she drew down \$481,000, of which \$232,000 was operating expenses, and \$193,500 was payroll. Expenses for March were \$387,000, including \$273,000 in salaries and \$27,000 hospitalization premiums.

We have exceeded our required in-kind contributions for this fiscal year.

The amended budget was submitted on Monday, April 16th. This amended budget included changes in fund amounts due to receiving COLA and "ARRA" funds. The new amounts given are as follows:

Head Start	\$ 51,496
Early Head Start	\$252,164

Christy has sent out RFPs for auditing services. We have received one proposal and it is from our current auditing firm of Hicok, Fern, Brown and Garcia. The deadline given was April 20th.

We are currently evaluating and prioritizing agency needs and available funds.

We submitted a grant to USDA Rural Development for a \$50,000 grant to purchase two (2) buses. We received approval for this grant, however, we will have to match funds and we would like to wait until next year. Christy will contact USDA to see how long this grant offer is good for.

Shirley Rogers made a motion to file the finance report. Ronald Kendrick seconded the motion. Motion carried.

OLD BUSINESS

There was no old business to discuss at today's meeting.

NEW BUSINESS

- Monitoring Manuals. Tammy Mullins presented copies updated Monitoring Manuals to the Board. She stated that the manuals were updated due to changes in personnel titles. This manual explains how we conduct monitoring of all departments, who is responsible for the monitoring, and how often it is required. **Sister Bernie Kenny made a motion to approve the Monitoring Manual. Shirley Rogers seconded the motion. Motion carried.**
- 2012 – 2013 Program Calendars. Tammy Mullins explained the 2012-2013 program calendars. Home base will return on August 13, 2012 and part-year children will return September 4, 2012. Children will attend 145 days. **George Aichel made a motion to approve the 2012-2013 program calendars. Ronald Kendrick seconded the motion. Motion carried.**
- Points System for Eligibility. Terry Gentry reported that our current point allocation system for eligibility into the program needs to be updated to add the following: teen mother or father; both parents working or in school; raised by a relative; and child with a pregnant mother. George Aichel asked Terry how many points were given for each category. She stated she did not have the points in front of her but would give him a copy. **Ronald Kendrick made a motion to approve the changes to the Points System for Eligibility. Shirley Rogers seconded the motion. Motion carried.**
- Property owned by Doug Mullins in Pound. The current location of the Pound Center is on the grounds of J.W. Adams Combined School. Our access to our center has been restricted by closing an access road and requiring that we go through the school to access the center. This includes delivering supplies and food. Doug Mullins owns property in Pound, near the Post Office and has contacted us regarding leasing the building for a classroom. The property is much bigger than we would need for classroom, even half the building would be more space than we need.

Darrell Edwards states that he is not making any recommendations to the Board regarding this matter due to the fact that he would like to leave the center where it is at this time. Darrell told the Board that he would contact Mr. Mullins after this meeting.

MONTHLY UPDATES

- Enrollment/Attendance. Terry Gentry reported that we continue to be fully enrolled and have a waiting list. Our attendance for March was 80.77%. We have already received many applications for next year.
- Family Involvement. Lindsey Sturgill reported that attendance has been great this year for family days. We had better attendance this year than the year before. Clinchco had 100% participation every month.

The year-end blast is scheduled for April 20th at Bullitt Park in Big Stone Gap from 10 am – 2 pm. We will have giveaways, games, and several community agencies there. We are expecting approximately 1500 people.

The book fair was held at the Administrative Office. The books were buy one get one free. The Teachers were able to purchase books for their classrooms and Home Visitors were able to purchase books for their children.

Family Movie Night was held March 30th and we had 540 in attendance. The movie was Alvin and the Chipmunks Chip Wrecked. This family movie night was held on a Friday in response to requests from parents who work that could not attend during the week.

Kasey's Academy went to the Knoxville Zoo on April 13th. Over 150 people went on this trip. The children and parents had a great time.

FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Mary Collins announced that cabbage was added to the menu this year and the children really seem to like it.

Teresa Adkins announced that the Town of Wise will soon begin hosting family movie nights and the movies will be G-rated.

Darrell Edwards announced that seven staff members and two Policy Council members and one parent attended the Virginia Head Start Conference in Leesburg, VA March 26 – 29. This was a great conference with good training. The Policy Council Chairperson attended this conference and has already put some of the lessons in place with her grandchildren. This was a very good experience for our parents.

Darrell reminded Board members that he would like to have recommendations for new Board members at next month's meeting. He would like to have the Board increased by four (4) to ten (10) members. We need a person with a financial background on the Board.

NEXT MEETING

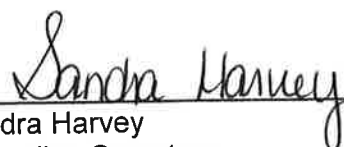
The next meeting of the Kids Central Board of Directors will be held on May 15, 2012 at 11:00 a.m. at the Kids Central Administration building.

ADJOURNMENT

With no further business, **Harry Childress made a motion to adjourn the meeting. Sister Bernie Kenny seconded the motion. Motion carried.**

The meeting adjourned at 11:40 a.m.

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 Shirley Rogers
 Board of Directors Secretary


 Sandra Harvey
 Recording Secretary