

# Kids Central Incorporated Board of Directors Meeting October 20, 2015

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The Board of Directors of Kids Central Incorporated met Tuesday, October 20, 2015 at Kids Central's Administration Office. Will Sturgill, President, called the meeting to order at 11:03 am.

Board Members present: Will Sturgill, Ed Hutchinson, Thomas Williams, Bill Dotson, Harry Childress, and Paula Herron  
Staff present: Darrell Edwards, Terry Gentry, Tammy Mullins, Laura Taylor-Baugh, Allen Couch, Candice Jennings, Lisa Bentley, Paula Bates, and Vernon Rose, Jr.

## **MINUTES:**

The minutes of the September 2015 Board of Directors meeting were presented with correction by Bill Dotson and by Thomas Williams:

**Paula Herron made a motion to accept the September 2015 minutes with corrections. Harry Childress seconded the motion. Motion carried.**

## **COMPTROLLER REPORT**

Darrell Edwards presented Laura Taylor-Baugh, new comptroller, to the Board. Mrs. Taylor-Baugh introduced herself to the Board stating her background and experience and education. Laura then presented a financial report to the Board stating the position of Kids Central in regards to the budget and the to-date situation of the budget. Kids Central is one third through the year and has expended 29% of the budget. Laura also presented copies of bank statements and credit card balances, explaining the way we use our credit cards, all of which are attached.

**Harry Childress made a motion that the financial report be approved as presented. The motion was seconded by Thomas Williams. Motion approved.**

## **Monthly Updates:**

**The Education Services Report** was submitted by Tammy Mullins. A copy is attached.

**The Children and Family Services Report** was presented by Terry Gentry. A Copy is attached.

**Nutrition Services Report** was presented by Junior Rose, Kids Central's Nutrition for the month of September. A copy is attached.

**Family Engagement Services** Lindsey Sturgill was unable to attend but her report was presented by Terry Gentry and a copy is attached.

**Health Services Report** Regina Cantrell was unable to attend, however, a copy of her report is attached.

**Human Services Report** Allen Couch, Human Resources Specialist, presented new employees for approval. All were approved.

**Old Business:**

**Federal Review Update Health and Safety:** Darrell Edwards presented progress of the Federal Review to the Board of Directors. The Review was completed in April and we got the results back last week. We had only one non-compliance issue and we have corrected it already. Background checks will be completed and on file prior to any employee starting work or will be supervised by a fully accredited employee until the background check comes back approved. Then and only then can the employee be with the children without an approved staff member present.

**Federal Review Update Fiscal:** Darrell Edwards reported on the Fiscal review that was completed in May of this year. We have four non-compliance issues and all have been addressed. A report was sent to Philadelphia for review and the final version will be sent the week of October 26. The PMFO report was the basis used in addressing the issues in the response to the review and our final report will have the additional information that our consultants have provided to us. We are on time to get the report submitted.

**2014-2015 Audit Update:** Laura Taylor-Baugh announced the 2014-2015 Audit would be performed October 28 thru 30<sup>th</sup>. All forms that are due at the end of the month will be submitted including but not limited to the SF-425 and the SF-429. The audit will be formally presented to the Board at our next meeting in November.

**New Business:**

**C.L.A.S.S. Review:** Tammy Mullins reported on the upcoming C.L.A.S.S. Review that is scheduled for next week. She and her staff have been conducting their own review of our classrooms. Their review was over a period of three weeks. They chose times that would result in the lowest scores for the Teachers and she feels that we should score better than satisfactorily on next week's review.

She went over some of the criteria a copy of which is attached.

**NEXT MEETING**

The next meeting of the Kids Central Board of Directors will be held on Tuesday, November 17, 2015 at 11:00 a.m. at Kids Central's Administration Office in Norton.

**ADJOURNMENT**

**With no further business, the meeting was adjourned at 11:55 am.**

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Thomas Williams  
Board of Directors Secretary

