

Kids Central Incorporated

Board of Directors and Policy Council Meeting

February 16, 2016

The Board of Directors and Policy Council of Kids Central Incorporated met Tuesday, February 16, 2016 at the Administrative Office. Will Sturgill, President of the Board, called the meeting to order at 11:00 am. Steven Raleigh, Vice-Chair of the Policy Council officiated for the Chair of the Policy Council absent due to inclement weather.

Board Members present: Ed Hutchinson, Bill Dotson, Paula Herron, Karen Davis, Will Sturgill, Jan Zentmeyer and Thomas Williams.

Policy Members present: Alesha Moore, Steven Raleigh, Amanda Raleigh, Mary Collins, Crystal Counts, Nikita Branham, Tabitha Vanover, and Amanda Blanton.

Staff present: Darrell Edwards, Terry Gentry, Tammy Mullins, Allen Couch, Candice Jennings, Lisa Bentley, Paula Bates, Vernon Rose, Jr., Lindsey Sturgill, and Leslie Graves.

MINUTES:

The minutes of the January 2016 Board of Directors meeting were presented by Thomas Williams. **Thomas had a correction on a misspelled name (Paula Herron). Ed Hutchinson seconded that minutes be approved with correction. Motion Passed.**

The minutes of the February 2nd Budget Workshop Meeting were presented by Thomas Williams. **A motion was made to approve by Ed Hutchinson of the Board of Directors and seconded by Thomas Williams. Motion Passed.**

Steven Raleigh, Vice Chairman of the Policy Council, presented the minutes of the January 2016 meeting of the Policy Council. **A motion was made by Crystal Counts and seconded by Alesha Moore that Minutes be accepted as presented. Motion Passed.**

A motion was made by Crystal Counts of the Policy Council to accept the minutes of the Budget Workshop. The motions was seconded by Alesha Moore. Motion Passed.

PRESENTATION OF FINANCIAL STATUS

Laura Taylor-Baugh was absent from the meeting attending a training session in Dallas Texas. Darrell Edwards presented her report to the Board and Policy Council, a copy of that report is attached. The report consisted of all an analysis of the operations of Kids Central along with bank statements, check register, credit card report, and draw report.

Motion was made by Ed Hutchinson to file and adopt the report as presented. The motion was seconded by Thomas Williams. Motion Passed.

Motion was made to accept by Alesha Moore of the Policy Council. Seconded by Mary Collins. Motion Passed.

Crystal Counts presented the Treasurers Report of Policy Council. Motion was made by

Alesha Moore to accept report as presented. It was seconded by Nikita Branham. Motions Passed.

Monthly Updates:

The Education Services Report was submitted by Tammy Mullins. She reported that she and Traci had attended a coaching based practice training in Charlottesville. She also reported the results of our federal review. The scores achieved by our teachers were excellent. A copy of her report is attached.

The Children and Family Services Report was presented by Terry Gentry. A Copy is attached.

Nutrition Services Report was presented by Junior Rose, Kids Central's Nutrition for the month of January. A copy is attached.

Family Engagement Services Lindsey Sturgill presented a report of upcoming activities of Kids Central for parents and children: Family Art (created by Parents with children), Cooking Class, Dad's Day @ UVA Wise promoting health and wellness, Annual Book Fair (March 28 to April 1), Trip to the Knoxville Zoo on April 22, and The END OF YEAR BLAST.

Health Services Report Regina Cantrell did not attend the meeting. Her report was presented by Terry Gentry. A copy is attached

Human Services Report Allen Couch, Human Resources Specialist presented a new staff members: A copy of report is attached

A motion was made by Alesha Moore to approve the new hires. It was seconded by Nikita Branham. Motion passed for the Policy Council.

A motion was made by Bill Dotson and Seconded by Thomas Williams to approve the new hires. Motion Passed by the Board of Directors.

Old Business:

Presentation of 2016-2017 Budget Application

The Senior Management Team presented a detailed budget that was derived from the meeting with the Board and Policy Council. The budget presentation included some new ways to maintain full enrollment and to utilize the dollars awarded to Kids Central to the maximum benefit of our children and families.

A copy of the proposed budget and narrative were presented to the Board and the Policy Council. Tammy Mullins was called upon to explain the changes from last year to next year.

Tammy presented a chart of all locations with the proposed changes marked in yellow. A copy of the chart is attached. The changes involved our Centers in Appalachia, Esserville, and Wise. These location were proposed due to the age of the present participants in those centers. The students will become prime targets for the public school system in the upcoming year.

Tammy explained that the quantity of staff required to complete the project would remain the same. Also in the proposal is a reduction of hours of operation for all centers that are presently operating 10 hours per day to 9 hours per day. The exception would be the Haysi Center that would go from 10 hour per day to 8 hour per day. These recommendations are the result of surveys done over a period of years.

Kids Central will convert Head Start slots to Early Head Start slots and will open two new Early Head Start classrooms to combat shrinking enrollment in the Head Start Program. The competition with the VPI Program and the expansion of the VPI Program were the main reasons to drop the Head Start enrollment. Virginia has, and will, pursue the enrollment of low income children in the VPI program (4 year olds) regardless of the presence of a Head Start Program operating in areas where schools are located.

After much discussion there was agreement that the move of reducing our Head Start slots and and increasing the Early Head Start slots was a move that is necessary for the success of the company.

A motion was made by Alesha Moore to accept the proposed budget. The motion was seconded by Crystal Counts. Motion passed for Policy Council.

A motion was made by Paula Herron to accept the proposed budget. The motion was seconded by Thomas Williams. Motion passed for Board of Directors.

NEXT MEETING

The next meeting of Kids Central Policy Council will be held on Wednesday, March 9, 2016 at 11:00 a.m. at Kids Central Administrative Office.

The next meeting of the Kids Central Board of Directors will be held on Tuesday, March 15, 2016 at 11:00 a.m. at Kids Central Administrative Offices.

ADJOURNMENT

With no further business, the meeting was adjourned at 12:05 pm.

Thomas Williams
Board of Directors Secretary

Ida Mullins
Policy Council Secretary