

# Kids Central Incorporated Board of Directors Meeting August 29, 2017

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The Board of Kids Central Incorporated met Tuesday, August 29, 2017 at the Administrative Office. William Sturgill called the meeting to order at 11:00 AM.

Board Members present: Thomas Williams, Harry Childress, Will Sturgill, Ida Mullins, Whitney Scott, Ed Hutchinson, Rhonda Bennett, and Bill Dotson

Staff present: Terry Gentry, Tammy Mullins, Allen Couch, Laura Taylor-Baugh, Candice Pierson, Lisa Bentley, Lindsey Sturgill, and Darrell Edwards.

## **MINUTES:**

**Thomas Williams presented the minutes of June meeting and made the motion they be approved. Motion was seconded by Harry Childress to accept the minutes as presented. Motion Passed.**

## **PRESENTATION OF FINANCIAL STATUS**

Laura Taylor-Baugh presented the financial status report. The report consisted of financial status report, USDA funds received, bank statements, and credit card report for June 2017. The report reflects the awarding of a COLA increase for this year. The report included a pre-audit balance of funds for the fiscal year ending 5/31/2017. The audit will hopefully be scheduled in September. Laura gave a report and copy of the application for one-time funds for the Wise Center. The application is conditionally approved. All reports are attached.

**Motion was made by Thomas Williams to file the report as presented. The motion was seconded by Ida Mullins. Motion passed.**

## **Monthly Updates:**

**The Education Services Report** was presented by Tammy Mullins. She provided copies of the pre-service training that was completed in August. We also have several staff members that have improved their credentials over the summer months. She scheduled a school readiness committee meeting for September 28<sup>th</sup> at noon. She has scheduled classroom observation for herself and Leslie. Details of Tammy's report are attached.

Harry Childress inquired as to our status in Haysi. Darrell reported that our initial plans to relocate had to be discarded. We are still looking for a suitable location in Haysi to relocate.

**The Children and Family Services Report** was presented by Terry Gentry. On August 21, Kids Central entered an agreement with Lonesome Pine Office on Youth and in October we will begin monthly meetings with a parenting curriculum for our families. Details attached.

**The Children and Family Services Enrollment Report** was presented by Terry Gentry. Copy attached.

**Nutrition Services Report** was presented by Laura Taylor-Baugh. A copy is attached.

**Family Engagement Services** was presented by Lindsey Sturgill. The report of activities was accompanied by pictures taken during the events.

**Health Services Report** was presented by Terry Gentry in the absence of Regina Cantrell. Copy attached.

**Human Resources Report** Allen Couch presented new hires for employment. A copy of the report is attached..

**A motion was made by Bill Dotson and seconded by Harry Childress to approve the new hires. Motion Passed.**

#### **Old Business:**

**PIR Up-Date:** Terry Gentry's program information report was incomplete and the report will be presented at a later date.

**401-K and 5500's Report** – Laura reported that the delinquent reports on the 401K had been filed and the late fees were paid by BMS Consulting. We are now free to move our account to ERISA Services, Inc.

#### **New Business:**

**Child Outcomes 2016-2017 Report** – Tammy Mullins gave the end of year Child Outcomes report. A copy of the report is attached.

#### **Letter from ACF:**

Laura and Darrell shared the discussion of the ACF letter that was received on the previous day. After reading several times, we still do not understand what is being asked of Kids Central. The Board instructed Darrell and Laura to consult with Jim Fern, our auditor, and call the originator of the letter to determine what we need to do.

#### **For the Good of Kids Central**

#### **ADJOURNMENT**

**A motion was made by Ida Mullins and seconded by Bill Dotson to adjourn today's meeting. Motion Passed at 11:55 AM.**

NEXT MEETING

The next meeting of the Kids Central Board will be held on Tuesday, September 19 at 11:00 AM. at Kids Central Administrative Office.

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Thomas Williams  
Secretary

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Date