

Kids Central Incorporated Policy Council Meeting November 14, 2007

The Policy Council of Kids Central Incorporated met on November 14, 2007 at the Kids Central Administration office. Jason French called the meeting to order at 11:00 a.m.

Present: Joan McFall, Gaynell Deaton, Karen Church, Sara Taylor, Darla Steele, Kenneth Rose, Arlene Gorman, Sabrina Lawson, Kim Thompson, Mary Cox, Patricia Church, Jennifer Bates, Becky Whited, Melissa Robinson, Charlotte Mullins, Lora Meade, Cindy Hamblin, Adam Thompson, Jason French, Edward Hutchinson

Staff present: Lisa Barton, Kim Addison, Chris Austin, Terry Gentry, Mary Collins, Paula Bates, Darrell Edwards and Sandra Harvey

Others present: Earl Carter

Jason French introduced himself to the members and welcomed new members present. Gaynell Deaton took the roll.

New members to be seated today:

Arlene Gorman – Longs Fork
Joan McFall – Appalachia I
Cindy Hamblin – Hampton Homebase

Kenneth Rose made a motion to accept the above listed new members to the Policy Council. Kim Thompson seconded the motion. Motion carried.

AGENDA

An addition to the agenda regarding approval of the By-Laws, Bridge Agreement and Impasse Agreement was made. With the above change to the agenda, **Gaynell Deaton made a motion to accept the agenda for today's meeting. Karen Church seconded the motion. Motion carried.**

MINUTES

The minutes of the previous meeting were accepted as written.

OPEN COMMENTS

Sara Taylor asked if centers could have bake sales to raise money. Lisa Barton stated that the centers should be well stocked with supplies and if they need money for field trips, etc., they need to request it. It is Kids Central's policy that no fundraising will be conducted.

Kim Thompson asked about Christmas for the children this year. Darrell Edwards stated that Christmas was never sponsored by Kids Central, it was conducted by an outside agency or individuals. We do not solicit to the public.

Kenneth Rose asked who made the decisions on what activities/meetings qualified for the KCI bucks for the parents. Darrell said it was the decision of the Teacher as to when KCI bucks are given.

Darrell wants to clarify that observation of children in a classroom does not qualify for KCI bucks. Active participation in meetings or actual volunteer work must be conducted.

Becky Whited asked what days and times the parent store will be open. Gaynell Deaton is in charge of the store and she will set a schedule and give to the Policy Council.

Kim Thompson said the children visited The Southwest Virginia Museum in Big Stone Gap. They all enjoyed field trip and asked if information on the Museum could be given to the rest of the centers.

DIRECTOR'S REPORT

Darrell Edwards did not have a Director's Report this month.

STAFF REPORTS

Education: Kim Sanders gave the Education Report. She stated that parents should have received the results from the screenings conducted.

All centers have been given a jump rope and there will be a contest to see which center can jump the most rope. The winner will receive a bounce party.

Draa Thompson conducted a training session for parents and staff last month. He held a great training session and we have asked him to return for training in February.

Transportation: Chris Austin stated that we have a Bus Driver position available in Big Stone. This route will be approximately six to seven hours per day.

Finance: Lisa Barton gave copies of the financial statements to the Policy Council. She stated we have spent 28% of Head Start funds and 37% of Early Head Start funds to date.

We are participating in the Apples for Students program through Food City. Anyone can help our agency by registering their Food City card with Kids Central.

Lisa discussed in-kind with the Policy Council and stated that we need to work hard on in-kind. We need approximately \$830,000 this year. We need parent participation and she encouraged members to discuss this with other parents in their centers.

Lisa is asking for participation with the budget and refunding application. She will have a meeting in January and she is asking for participation from the Policy Council.

Nutrition: Mary Collins gave handouts and menus to the Policy Council. She has invited members to visit the nutrition central store next door.

WEB SITE PRESENTATION

At this time, Darrell Edwards gave a presentation of the website to the Policy Council.

GOVERNANCE TRAINING

Members of the Policy Council received a copy of the Governance Training materials. Darrell explained the roles and responsibilities with the members.

The Policy Council will have to create a Budge Committee to assist with the budget planning in January.

Charlotte Mullins made a motion to accept the By-Laws, Impasse Agreement and Bridge Agreement. Kenneth Rose seconded the motion. Motion carried.

NEW BUSINESS

New Hires: The following people have been hired by Kids Central:

- April Kiser – Bus Monitor at Nora
- Heather Lawson – Bus Monitor at Dogwood and Monte Vista
- Tonya Collins – Classroom Assistant at Wise
- Wendi Branham – Part Year Substitute
- Emily Baker – Part Time Cook at St. Paul
- Joanne McPeek – Teacher at Hawthorne

Written Plans

Chris Austin presented copies of the Written Plans to the Policy Council last month for review. He is requesting approval of these plans. **Kim Thompson made a motion to accept the Written Plans. Gaynell Deaton seconded the motion. Motion carried.**

NEXT MEETING

The next meeting of the Policy Council will be held as a joint meeting with the Board of Directors at Moseby's Restaurant in Wise. Childcare will be provided at the Esserville Center.

The next executive meeting will be held Wednesday, November 28th at 11:00 a.m. at the Administration Office.

With no further business or discussion, **Donna Robinson made a motion to adjourn. Becky Whited seconded the motion. Motion carried.**

Meeting adjourned at 12:30 p.m.

Gaynell Deaton, Secretary

Sandra Harvey, Recording Secretary