

Kids Central Incorporated Policy Council Meeting June 10, 2009

The Policy Council of Kids Central Incorporated met on May 13, 2009 at the Kids Central Administration office. In the Chairperson absence, Kenneth Rose, Vice Chairperson, called the meeting to order at 11:06 a.m.

Present: Thomas Williams, Kenneth Rose, Dee Strouth, Lisa Cantrell, Deanna Dingus, and Ed Hutchinson

Staff present: Darrell Edwards, Lisa Barton, Chris Austin, Kim Austin, and Sandra Harvey

MINUTES

The minutes of the previous meeting (May) were presented. **Ed Hutchinson made a motion to accept the minutes. Lisa Cantrell seconded the motion. Motion carried.**

BOARD REPORT

Fred Luntsford, Policy Council Representative to the Board of Directors, was not present to give the Board report.

DIRECTOR'S REPORT

Darrell Edwards stated he would refrain from going into a Director's report at this time due to the information being covered under New Business.

STAFF REPORTS

Finance: Lisa Barton stated she did not have a financial report due to her closing out the year. She states that we have spent all of our budgeted funds for the 2008 -2009 year. We have received approval of our refunding application and our ARRA funds. Our COBRA funds, she was told, were in the mail.

Education: Kim Austin stated she would not give an education report because the items she needs to discuss fall under new business.

Transportation/Enrollment: Chris Austin gave the Policy Council members the enrollment report for May. Our attendance for May was approximately 82.74%. He states that our buses and cars have been brought to the administrative office for the summer. We have purchased a new Toyota car. This will help lower mileage reimbursements for Home Visitors.

Nutrition: Mary Collins gave members handouts and menus for June. She states she enjoyed the end of the year blow-out and thought we had a very good turn out.

TREASURER REPORT FOR POLICY COUNCIL

Due to the Policy Council Treasurer's absence, the Treasurer's report was not given. Lisa Barton stated that the balance is approximately \$903.00.

OLD BUSINESS

End of the Year Blow-out: The Kiwanis stated that they served over 860 meals during this event. Everything went very well. We had over 1000 KCI Bucks turned in. Next year the PC Store will be mobile, visiting every center.

Refunding Application: We have received approval of our refunding application.

NEW BUSINESS

Enrollment Update: Chris Austin stated that we must maintain our center enrollment requirements during the summer months. The enrollment figures must be sent to the Regional Office. Services for four year olds have been competitive between Kids Central and Pre-K. This year, Kasey's Academy has been added to our program. Kasey's Academy is for four year olds only and will help them with the transition into kindergarten. They will be going on field trips all year long to places such as the Knoxville Zoo, Ripley's Aquarium, and the Hands on Museum.

Chris stated that we will be accepting children for our program for the 2009 – 2010 school year in a couple of weeks. Invitations will be sent to enrolled children and their families for a welcome party at the Wise pool on August 21st.

New Hires: Chris Austin reported the following new hires and transfer:

- Ruth Rich – Transfer from Lead Caregiver at Esserville EHS to Lead Caregiver at Appalachia
- Leighanne Hayes – Classroom Assistant at Wise

Thomas Williams made a motion to approve the above listed new hires and transfer. Deanna Dingus seconded the motion. Motion carried.

Expansion Funds: Kim Austin stated that KCI would like to apply for EHS Expansion Funds. This expansion would include one EHS Classroom and two EHS Home Visitors to serve a total of 32 EHS children. The application is due by July 10th. **Dee Strouth made a motion to approve submitting the application for EHS Expansion. Lisa Cantrell seconded the motion. Motion carried.**

One-Time Funds: Darrell stated that KCI would like to apply for one-time funds to construct a new facility for the Administration Office and classrooms. The property is located behind Wise Christian School (approximately 5.38 acres). The facility will be 37,000 sq. ft. and will include the bus garage. He and the Senior Staff met with members of Thompson and Litton yesterday regarding the building.

The building will include a full service commercial kitchen, one-half size gym for the children, a meeting room, classrooms, and offices for all administration staff. It will be child friendly, durable, appealing, and secure. It will offer security cameras in the classrooms for the

Education Supervisors to monitor. We have the backing of Senator Webb and Congressman Rick Boucher.

Darrell would also like to request the purchase of 10 new buses, 6 cars, a refrigerator/freezer unit, 6 refrigerator/freezers for the centers, and computers for the centers.

Lisa Cantrell made a motion to approve the submission of the application for the one-time funds. Dee Strouth seconded the motion. Motion carried.

COMMENTS

No comments were made.

NEXT MEETING

The next Policy Council meeting will be held August 12, 2009 at 11:00 a.m. at the Administration Office.

The next executive meeting will be held July 28, 2009 at 10:00 a.m. at the Administration Office.

With no further business or discussion, **Dee Strouth made a motion to adjourn. Lisa Cantrell seconded the motion. Motion carried.**

Meeting adjourned at 11:40 a.m.

Dee Strouth, Secretary

Sandra Harvey, Recording Secretary