

Kids Central Incorporated Policy Council Meeting August 8, 2012

The Policy Council of Kids Central Incorporated met on August 8, 2012 at Kids Central's Administration office. Sue Coleman, Chairperson, called the meeting to order at 11:00 a.m.

Tabitha Harvey, Secretary, called the roll.

Present: Cassandra Cline, Brittany Mullins, Mike Standifur, Willie Wood, Bonita Stair, Sue Coleman, Tabitha Harvey, and Edward Hutchinson

Staff present: Tammy Mullins, Terry Gentry, Lisa Bentley, Paula Bates, and Lindsey Sturgill

Minutes

Tabitha Harvey presented the minutes from the last meeting (June 12, 2012). With no changes or corrections, **Willie Wood made a motion to approve the minutes. Mike Standifur seconded the motion. Motion carried.**

Staff Reports

- Finance Report. Paula Bates presented the financial report in Christy Fleming's absence. Paula presented members with a copy of the financial statements and commented that the auditors are here conducting the year-end audit, so the financial reports are not complete for the end of the year. June's in-kind received was \$73,000
- Enrollment and Attendance. Lisa Bentley reported we only have four (4) centers operating during the summer. We are currently fully enrolled and are recruiting children.
- Education. Tammy reported that she and her department have been very busy preparing for the upcoming year. All part-year staff will return on August 20th and will attend in-service training for two-weeks. Any members that would like to attend in-service trainings are welcome to do so, just let Tammy know which training you would like to attend.
- Disabilities. Terry Gentry reported that we are continuing to service our disabilities children. Home Visitors will return to work on August 13th and they will begin recruiting for the upcoming school year.
- Nutrition. Mary Collins gave copies of handouts for August. She reports that she will be conducting nutrition training on August 22nd at the Administration Office and any members that would like to attend may do so.

Policy Council Financial Report

Mike Standifur reported that he was not at the last Policy Council meeting and therefore reimbursement checks and the financial statements have not been completed. He states that he will have everything completed prior to the next meeting.

Old Business

- Triennial Review. Darrell reported we have received the letter from the Regional Office regarding our review. For the first time in Kids Central's history, there were no findings during this review. Darrell stated that he was very proud of the Policy Council. The reviewers were very impressed during their interview with the Policy Council. The review team was very impressed with Kaseyville.

New Business

- School Readiness Goals. Tammy Mullins presented the revised School Readiness Goals. The updated version includes broader goals and includes Early Head Start and Head Start, covering all ages that we serve. **Cassandra Cline made a motion to accept the revised School Readiness Goals as presented. Willie Wood seconded the motion. Motion carried.**

- Personnel Actions. Sandra Harvey presented the Policy Council with the following personnel actions:

- Melissa Adams – Hired as an Assistant/Cook/Housekeeper at Esserville
- Tisha Dorton – Hired as a Substitute (4 hours per day at Appalachia EHS)
- Nancy Woods – Hired as Classroom Assistant at Esserville
- Audrey Green – Hired as a Teacher at Coeburn II
- Sharon Bloomer – Hired as a Classroom Assistant at Hawthorne
- Jacinda Moore – Hired as a Classroom Assistant at Pound
- Kimberly Green – Hired as a Substitute
- Brittany Stanley – Hired as a Bus Monitor for Clintwood I and II
- Debora Hampton – Hired as a Bus Monitor for Pound
- Carl Robinson – Hired as a Bus Driver for Appalachia II and Monte Vista
- Diana Mullins – Hired as a Classroom Teacher at Ramsey
- Ashley Wells – Hired as Classroom Assistant at Esserville
- Sharon Bloomer – Transferred from Classroom Assistant to Teacher at Hawthorne
- Kimberly Gilliam – Transferred from Substitute to Classroom Assistant at Hawthorne

Tabitha Harvey made a motion to approve the above listed personnel actions. Brittany Mullins seconded the motion. Motion carried.

Comments/Discussions

No comments or discussions.

The next meeting of the Policy Council will be held on Wednesday, September 12, 2012 at 11:00 a.m. at Kids Central's Administration Office.

The next Executive meeting will be held on Tuesday, September 25, 2012 at 10:00 a.m. at Kids Central's Administration Office.

With no further business, the meeting adjourned at 11:30 a.m.

Tabitha Harvey, Policy Council Secretary

Sandra Harvey, Recording Secretary