## FULL YEAR PROGRAMS DATES TO REMEMBER 2018-2019

COR Periods	4th Begins 04/30/18 Ends 07/27/18	
	1st Begins 07/30/18 Ends 10/19/18	2nd Begins 10/20/18 Ends 01/25/19
	3rd Begins 01/26/19 Ends 05/10/19	4th Begins 05/11/19 Ends 08/09/19
PALS	Only screen children who has turned 4 years old on or before Sept. 30, 2018 Fall 2017 screenings due by 10/19/2018 Spring 2018 screenings due by 05/10/19	
Home Visit	1 <sup>st</sup> home visit due by Aug. 24 <sup>th</sup> (Review COR Period #4 from last program year.)	
	2 <sup>nd</sup> Home Visit 02/04 <sup>th</sup> – 02/08 <sup>th</sup>	
Parent Conference	1 <sup>st</sup> Parent Conference between 10/22 <sup>nd</sup> – 10/26 <sup>th</sup>	
	2 <sup>nd</sup> Parent Conference by 05/24 <sup>th</sup>	

#### 1st Home Visit

- •Complete the form E-400.
- •Complete Family Strengths form FCP-615.
- •Complete Enrollment Check list form E-445.
- Obtain any missing information from Application.
- •Complete or update Health History form H-331.
- •Complete form H-311 Consents and Permissions.
- •Complete form H-328 Child Nutritional Assessment.
- Complete or update Lead Screening Questionnaire form H-319.
- •Complete USDA Child Enrollment Form
- Review Period 4 COR Family Report and set goals for the child.
- Complete TABS within 45days of start date or by July 15, 206.

# 1st Parent Conference

- •Complete form E-400.
- Review childs development screening results (PALS, Ages & Stages Questionnaire).
- Review Period 1 COR Family Report and set goals for the child.
- Discuss family goals.
- Discuss transition plans
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, imunization, lead, Hbg, etc...)
- •Obtain emergency contact updates.

### 2nd Home Visit

- •Complete E-400.
- •Review Period 2 COR Family Report and update child's goals.
- Update family goals.
- Discuss transitioning
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, imunization, lead, Hbg, etc...).
- Obtain emergency contact updates.

### 2nd Parent Conference

- •Complete E-400.
- •Review Period 3 COR Family Report.
- Review PALS if applicable.
- Discuss transition plans.
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, imunization, lead, Hbg, etc...).
- Obtain emergency contact updates.

ASQ's are due within 45 days of enrollment. Children who start June 1<sup>st</sup> must have ASQ completed by July 15, 2018. Children who start on Aug. 27<sup>th</sup> must have ASQ's done by Oct. 10<sup>th</sup>.

ASQ's

Ages & Stages Questionnaire

If a child enrolls late in the program year check with an education supervisor to help develop a plan to ensure the child receives two home visits and two parent conferences before the program years ends.