

PART YEAR PROGRAMS DATES TO REMEMBER 2016-2017

COR Periods

1st Begins 08/15/16 Ends 10/28/16

2nd Begins 10/31/16 Ends 02/03/17

3rd Begins 02/06/17 Ends 04/14/17

PALS

Only screen children who has turned 4 years old on or before Sept. 30, 2016

Fall 2015 screenings due by 10/28/2016

Spring 2016 screenings due by 04/21/17

Home Visit

1st home visit due by Sept. 5th

2nd Home Visit 02/06th – 02/10th

Parent Conference

1st Parent Conference between 10/31st – 11/04th

2nd Parent Conference by 04/28th

1st Home Visit

- Complete the First Home Visit section on form E-400.
- Complete Family Strengths form FCP-615.
- Complete Enrollment Check list form E-445.
- Obtain any missing information from Application.
- Complete or update Health History form H-331.
- Complete form H-311 Consents and Permissions.
- Complete form H-328 Child Nutritional Assessment.
- Complete or update Lead Screening Questionnaire form H-319.
- Complete USDA Child Enrollment Form
- Review Period 4 COR Family Report and set goals for the child.
- Complete TABS

1st Parent Conference

- Complete the First Parent Conference section on form E-400.
- Review child's development screening results (PALS, Ages & Stages Questionnaire).
- Review Period 1 COR Family Report and set goals for the child.
- Discuss family goals.
- Discuss transition plans
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...)
- Obtain emergency contact updates.

2nd Home Visit

- Complete the Second Home Visit section on form E-400.
- Review Period 2 COR Family Report and update child's goals.
- Update family goals.
- Discuss transitioning
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...).
- Obtain emergency contact updates.

2nd Parent Conference

- Complete the Second Parent Conference section on form E-400.
- Review Period 3 COR Family Report.
- Review PALS if applicable.
- Discuss transition plans.
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...).
- Obtain emergency contact updates.

ASQ's are due within 45 days of enrollment.
Children who start on Sept. 9th must have ASQ's done by Oct. 20th.

ASQ's
Ages & Stages Questionnaire

If a child enrolls late in the program year check with an education supervisor to help develop a plan to ensure the child receives two home visits and two parent conferences before the program years ends.