

Kids Central Incorporated  
Board of Directors Meeting  
Administrative Office Building  
Esserville, Virginia  
June 20, 2006

#### Call To Order

The Board of Directors of Kids Central Incorporated met June 20, 2006 at the Kids Central Administration office. Since, neither the chairman nor vice chairman was present, let the record show that members agreed to have George Aichel act as chairman of the meeting. He called the meeting to order at 11:05 A.M.

Board Members Present: George Aichel, Teresa Adkins, Carl Mullins, son French, Jim O'Quinn, Jewell Askins, and Shannon Scott

Staff Present: Lisa Barton, Kim Addison, Chris Austin, and Darrell Edwards

#### Minutes

George Aichel asked if there were any additions or corrections to be made to the minutes of May 16, 2006.

Darrell Edwards stated that on the last page (p.6) that the name Mr. Nixon needed to be changed to Mr. Black as a correction to the minutes. Mr. Nixon is with ABC and

Mr. Black is with the Housing Authority.

Jewell Askins made the motion to approve the minutes as corrected. Jason French seconded the motion. The motion passed.

#### **Finance Report for April 2006**

Lisa Barton said, " that we have finished up this fiscal year and have about \$ 5000 in payables and we will need about \$ 3000 of our program income from the corporate account to balance the budget with what we already have. With what we have spent in Clinchco, we have to take about \$ 2000 to \$ 3000, but considering that we lost

\$500,000 due to our reduction in enrollment...that is excellent in that we have been able to sustain that much of a cut without making any more changes to our program than we have.

We expect the auditors – probably – to perform the audit the end of July.

Our In-Kind, with the in-kind wavier, we have \$1913 too much. So, we are very close on that and I'm very thankful that they did give us a \$200,000 waiver."

Chairman Aichel asked for comment and questions. He raised the question: "does the board need to take any action on moving money from the corporate account?" Barton stated that we didn't in the past and that this should be a minimal amount. We have the \$26,000 CD and the \$43,000 in the account. This would be up to the board. The money was generated by Head Start resources and can only be used for Head Start expenses. We could not use that money to buy anything that is not Head Start related. The Chair then called for a motion to approve moving up to \$3000 from the corporate account to the operating account.

Jim O'Quinn made the motion to move up to \$3000 from the corporate account to the operating account. Carl Mullin seconded the motion. The motion passed.

## Policy Council Report

Jason French reported that the Policy Council hadn't met yet and that he had no report.

## Old Business

None was presented.

## New Business

### I. Program Review Letter

Executive Director Edwards stated that, "we have gotten a program review letter that everyone should have a copy. All things considered: we made it! Look for them in three (3) years – we have been through 13 reviews and 9 audits."

The Chair announced; that without objection the Program Review Letter would be received as information.

No objections were received.

### II. Written Plans 2006-2007

Darrell Edwards reported that the Written Plans for 2006-2007 have been updated with input from everyone on staff. He entreated the board of directors to take and study them and to place them on the August docket for approval.

### III. Letter to ABC Board

Darrell Edwards reported that he had been directed to get in touch with the Norton Housing Authority and that we write a letter of stating our opposition to the ABC Board granting an off-site beer license to the business near proximity to the Ramsey Head Start Center site.

Ø Carl Mullins made the motion to approve the recommended action of writing a letter to the ABC Board stating our opposition to granting an off-site beer license to the business near the Ramsey Head Start Center. Jim O'Quinn seconded the motion. The motion passed.

### IV. Over-Enrollment

Darrell Edwards reported that, "we would be over-enrolled. We had already sent out 180 acceptance letters. We are going to be over-enrolled. When our report went in last year, our Head Start program was listed as 371, we are 11 children over-enrolled. This is a good felling! We are in the process now of adding one (1) more or two(2) more home visitation programs. I'm grateful to Chris for having done all of this and to everyone that has worked on this improvement!"

## V. USDA Review

Edwards reported that the USDA Review was outstanding. There were no findings. Mary Collins had done a commendable job and that he was very appreciative.

For the Good of kids Central, Inc

Chairman Aichel entreated the Board of Directors to go on record as commending the staff for a “job well done and a clean bill of health!”

Jewell Askins moved that the Board of Directors extend to the staff the Board’s commendation and appreciation for; “A job well done and a clean bill of health!” Shannon Scott seconded the motion. This motion passed.

Next Meeting of Kids Central, Inc

The members attending decided not to meet in July, but suggested that the next meeting of the Board of Directors will be held on August 15, 2006 at the Clinchco Center at 11:00 A.M.

Ø Jim O’Quinn moved that the next meeting of the Kids Central Inc Board of Directors’ meeting take place at the Clinchco Center at 11:00 A.M. on August 15, 2006. Carl Mullins seconded this motion. The motion passed

Adjournment

Ø On the motion by Carl Mullins and second supplied by Shannon Scott to adjourn, this June 2006 meeting duly adjourned at 11:35 A.M.

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Lisa Barton, Acting Secretary

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Edward R.Hutchinson, Secretary