

Kids Central Incorporated Board of Directors Meeting April 17, 2007

The Board of Directors of Kids Central Incorporated met on April 17, 2007 at the Kids Central Administration office. Charles Hay, Vice-Chairperson, called the meeting to order at 11:00 a.m.

Board Members present: George Aichel, Teresa Adkins, Jewell Askins, Charles Hay, Edward Hutchinson, Shirley Rogers, Rick Sutherland, Carl Mullins, Jason French, and David Belcher

Staff present: Darrell Edwards, Lisa Barton, Kim Sanders, Chris Austin, and Sandra Harvey

Others present: Roy Munsey

Nomination of New Board Member:

Charles Hay introduced Roy Munsey. Mr. Munsey has been nominated to serve on KCI's Board of Directors. **Shirley Rogers made a motion to approve Roy Munsey to serve on Kids Central's Board of Directors. Rick Sutherland seconded the motion. Motion carried.**

Minutes:

The minutes of the last meeting were presented to the Board members. With no corrections or further discussion, **Ed Hutchinson made a motion to approve the minutes of the last meeting. Shirley Rogers seconded the motion. Motion carried.**

Finance Report:

Lisa Barton gave the Board members a copy of the financial statements. She informed the Board members that as of the end of March, we have spent 74% of our Head Start funds and 67% of our Early Head Start funds, and we have exceeded our in-kind requirement for the year.

Part-year staff members will work through May 4th and will receive their last check on May 20th.

We have been informed that we will be receiving a Cost of Living Allowance. This must go to increase staff wages first and then can be used to help pay our payroll taxes. We will need the Board to approve the COLA application at next month's meeting.

George Aichel made a motion to accept the financial report. Shirley Rogers seconded the motion. Motion carried.

Policy Council Report:

Jason French gave a recap of the Policy Council's meeting to the Board members

OLD BUSINESS:

No old business conducted at this meeting.

NEW BUSINESS:

- New Hires: Chris Austin reported that Kids Central has recently hired the following:
 - Carol Adams Bus Monitor at Clintwood and Longs Fork

- Mary Salyers Bus Monitor at Nora
- Cindy Dotson Classroom Assistant at Longs Fork
- Teresa Barnette Janitor

Ed Hutchinson made a motion to accept the above listed new hires. Rick Sutherland seconded the motion. Motion carried.

- Update to Home Visitor's Job Description: Kim Sanders stated that KCI services approximately seventy-two (72) children in our Homebase program. Homebase consists of a visit to the home one time per week for one and one-half hours plus two socializations monthly. In the past, socializations were conducted as field trips. This year, one socialization must be conducted in a classroom setting. It is necessary to provide transportation to the parents for these socializations. Some of the Home Visitors do not have a Commercial Drivers License (CDL) enabling them to drive a school bus, which can cause problems with transporting parents if an activity bus is not available.

Kim is asking the Board members to approve the addition to the Home Visitor's job description to require all Home Visitors to have a current CDL. This will alleviate some of the transportation issues because the Home Visitors will be able to drive regular buses if the activity buses are not available. She assured the Board that any new hires will be given ample time to obtain their CDL.

Kim was asked if she could have the Home Visitors obtain their CDL without making it a requirement. Kim stated she has tried for the past year. Home Visitors were told last year that they have to have their CDL and several still have not, so she feels this is necessary.

George Aichel made a motion to add a CDL requirement to the Home Visitor's job description. Shirley Rogers seconded the motion. Motion carried.

- Board Member Elections: Charles Hay stated that at May's Board meeting, members will need to hold elections for the 2007 – 2008 year.

OPEN COMMENTS:

Darrell Edwards stated that in the last few months, the Virginia Head Start Association is being recognized for the work it is doing. Their website has been updated and is a great resource.

Head Start Reauthorization slated for this summer, will allow Head Start grantees who also provide Early Head Start services to move funds to Early Head Start from Head Start. We will have an opportunity to apply for new money next year. We currently have 40-60 children on the waiting list for Early Head Start.

George Aichel asked about the number of Early Head Start grantees that operate a Head Start and an Early Head Start program. Darrell stated that in Virginia, we are one of only four operating Head Start and Early Head Start programs.

NEXT MEETING:

The next Board of Directors meeting will be held May 15, 2007 at 11:00 a.m. at the Kids Central Administration office.

With no further business, **Charles Hay adjourned the meeting at 11:27 a.m.**

Edward Hutchinson, Secretary

Sandra Harvey, Recording Secretary