

# Kids Central Incorporated Board of Directors Meeting March 18, 2008

The Board of Directors of Kids Central Incorporated met on March 18, 2008 at Kids Central's Administration Office in Esserville. In the Chairperson's absence, Charles Hay, Vice-Chairperson, called the meeting to order at 11:03 a.m.

Board Members present: Jason French, Edward Hutchinson, George Aichel, Sister Bernie Kenny, Carl Mullins, Jim O'Quinn and Charles Hay

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, Chris Austin, and Sandra Harvey

Others present: Selena Kiser

## Minutes:

George Aichel questioned the Bus Driver/Classroom Assistant job description noted in the minutes of the previous meeting. He wanted to know if this job description would give the Bus Drivers in this position benefits. Lisa Barton answered yes.

Page one, paragraph 2 in the minutes from the last meeting should read "Carl Mullins" not "Carol Mullins". With this change noted, **Edward Hutchinson made a motion to approve the minutes of the last meeting. Carl Mullins seconded the motion. Motion carried.**

## Finance Report

Lisa Barton gave Board members copies of the financial statements. She stated that we have spent approximately 65% of our Head Start and 72% of our Early Head Start funds. We still have three months left in our fiscal year.

We are concerned about in-kind. We need \$822,000 for the fiscal year and we currently have \$558,000. We have asked the Policy Council members to talk to the parents in their centers about volunteering their services. We can count money, time and space contributions as in-kind. Charles Hay asked if travel time for the Board and Policy Council members could be counted. Lisa stated that time is added for travel. George Aichel asked if travel expenses (mileage etc.) could be counted. Lisa stated she would need to check on this.

## Policy Council Report

Jason French reported that the Policy Council met March 12<sup>th</sup> with a quorum of its members. Jason briefed the Board members on the outcomes of the meeting.

## OLD BUSINESS

Edward Hutchinson questioned Darrell Edwards about the item on last month's agenda regarding Selena Kiser. The Board tabled discussion on her nomination to the Board until this meeting. Darrell Edwards stated that his conversation with Donald Baker was

that Mr. Baker wanted to be presented during this discussion and he requested that the Board wait until next month when he could be present.

### NEW BUSINESS

- Proposal to purchase a new bus. Lisa Barton stated that we received a letter from the Regional Office stating we can hold a 10% reserve for our loan but the rest of our program income must be spent by the end of the fiscal year. Lisa states that we need a new bus and the purchase price is \$41,908. We can take \$39,000 of program income and the balance will come from our budget. We have sent a proposal to the Regional Office asking for this purchase.

**George Aichel made a motion to approve sending the proposal to purchase a new bus to the Regional Office. Sister Bernie Kenny seconded the motion. Motion carried.**

- Proposal to purchase a new computer server. Lisa Barton stated that we are in the process of obtaining quotes for a new computer server. We currently have three and two of them are eight years old. We need a new server due to the fact that all of our information is located on the servers. The approximate cost of a server with set up and installation is \$12,000.

**George Aichel made a motion to approve the purchase of a new computer server. Sister Bernie Kenny seconded the motion. Motion carried.**

### NEW HIRES

Chris Austin stated the following people have been hired by Kids Central:

- o Linda Logan – Bus Monitor at Pound

**Sister Bernie Kenny made a motion to approve the above listed new hire. Edward Hutchinson seconded the motion. Motion carried.**

### COMMENTS

New Board Members/Slate of Officers for 2008 - 2009. Darrell Edwards stated that at April's meeting, the Board will assemble their slate of Officers for 2008 – 2009. They will vote in May and will install the officers in June.

Charles Hay announced that the next Board meeting will be April 15, 2008 at 11:00 a.m.

### ADJOURNMENT

**Carl Mullins made a motion to adjourn. Sister Bernie Kenny seconded the motion.** The meeting adjourned at 11:22 a.m.

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Edward Hutchinson Sr.  
Secretary

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Sandra Harvey  
Recording Secretary