

# Kids Central Incorporated Board of Directors Meeting November 17, 2009

The Board of Directors of Kids Central Incorporated met November 17, 2009 at Kids Central's Center Building in Esserville. Teresa Adkins, Chairperson, called the meeting to order at 11:04 a.m.

Board Members present: Teresa Adkins, Harry Childress, Edward Hutchinson, and Sister Bernie Kenny

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, Chris Austin and Sandra Harvey

## Minutes:

Sister Bernie Kenny presented the minutes from the last meeting (October 2009). With no comments or corrections, **Edward Hutchinson a motion to approve the minutes. Harry Childress seconded the motion. Motion carried.**

## Finance Report

Lisa Barton gave Board members copies of the financial statements ending October 31, 2009. She states that Kids Central will be giving employees incentive checks on November 20<sup>th</sup>, totaling \$28,000. A letter from the Board of Directors to be included with the checks has been drafted and given to Teresa Adkins for signature.

We are half way through our fiscal year. At the end of October, we have spent 32% of our Head Start funds and 36% of our Early Head Start funds. In-kind is going very well this year. Our expenses are in-line to where they should be this time of year.

**Edward Hutchinson made a motion to approve the finance report as presented. Sister Bernie Kenny seconded the motion. Motion carried.**

## Policy Council Report

Edward Hutchinson reported that the Policy Council met on November 11<sup>th</sup>. New representatives were seated as Policy Council members. The meeting included governance training for all Policy Council members and Darrell presented the new smart boards to be used in meetings.

## OLD BUSINESS

- Haysi Learning Center. Darrell stated he talked with South West Virginia Community College (SVCC) regarding the operation of the Haysi Learning Center. He states that the conversation seemed to be leaning towards SVCC not operating the center after the end of the year. Kids Central entered into a partnership with SVCC in early the 1990's when we received a family service grant. This partnership was to help parents continue their education by attending classes in this building through SVCC. Today, a new continuing education building is being used in Clintwood and the need for this building has steadily declined.

## NEW BUSINESS

- SWELL Research Project. Kim Austin reported that we have engaged in a pilot program with The University of Virginia called Southwest Virginia Early Learning and Literacy (SWELL). This program will include twenty-four (24) of our home-based families. College students will attend home visits with our Home Visitors and will do activities with the children. The child will be given a “LENA” which is a device to monitor sounds from the child. It will tell how much time the child watches television, and how much conversation the child has with others. The program will run for twelve weeks starting in January. If the program is a success and UVA receives the grant money they have applied for, this program will help many families throughout the State of Virginia.

Our Head Start families have not been chosen as of yet. They will have to sign a consent form and they have a right to tell the program what times not to listen to the LENA device for whatever reason.

- Monthly Enrollment. Chris Austin reported that we are maintaining our full enrollment. Attendance for the month of October was 76.25%. Attendance was down due to the flu and other illnesses. If attendance goes below 85%, we must conduct a follow-up with the center. The center documents records of low attendance and keeps these records for three (3) years.

- Risk Management Review. A Risk Management Review will be held on Tuesday, November 24<sup>th</sup> at 10:45 with Nancy Elmore. The review is conducted to make sure programs do not fall behind. All department heads and senior staff will be attending this meeting. Board members are welcome to attend.

## FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Kids Central, along with many other area agencies, is sponsoring “Discovering the World of Children”. This is a workshop for parents and child care givers. There will be many different stations set up for people to attend different training topics. Children will have play areas. There will also be a scholastic book fair where all books are buy one get one free. Those in attendance will receive training certificates. Everyone is invited.

## NEXT MEETING

The next meeting of the Kids Central Board of Directors will be a joint meeting with the Policy Council on December 17, 2009 at 6:00 p.m. at the Wise Baptist Church.

## ADJOURNMENT

With no further business, **Edward Hutchinson made a motion to adjourn the meeting. Harry Childress seconded the motion. Motion carried.** The meeting adjourned at 11:30 a.m.

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Sister Bernie Kenny  
Secretary

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Sandra Harvey  
Recording Secretary