

# Kids Central Incorporated Board of Directors Meeting November 16, 2010

The Board of Directors of Kids Central Incorporated met November 16, 2010 at Kids Central's Administration Office. In the Chairperson's absence, Secretary William Sturgill called the meeting to order at 11:10 a.m.

Board Members present: David Belcher, Sister Bernie Kenny, Fred Luntsford, Shirley Rogers, and William Sturgill

Staff present: Lisa Barton, Sandra Harvey, Terry Gentry, and Lindsey Sturgill

Others present: Dee Strouth, Melinda Huffman, Mike Standifur, Sue Coleman, and Brittany Bible

## Minutes:

William Sturgill presented the minutes from the previous meeting (October 19, 2010). With no comments or corrections, **Shirley Rogers made a motion to approve the minutes. Sister Bernie Kenny seconded the motion. Motion carried.**

## Finance Report

Lisa Barton gave copies of the financial statements to the Board members. Our first year ARRA funds ended in September. Those funds have been refunded one more year. Currently we have spent 25% of our Head Start funds, 34% of our Early Head Start funds, and 14% of the new ARRA funds. In-kind is doing very well so far. We will need approximately \$900,000 for this fiscal year. We need to make sure to keep in-kind on track during the course of the year.

## OLD BUSINESS

There was nothing to discuss under old business at today's meeting.

- 2010 – 2011 Written Plans. Kim Austin discussed the written plans with the Board members at last month's meeting. There are no changes except for dates and some job titles. Due to Kim being unable to attend today's meeting, Lisa Barton brought the written plans before the Board for their approval. **Sister Bernie Kenny made a motion to approve the 2010 – 2011 written plans. David Belcher seconded the motion. Motion carried.**
- Self-Assessment. The self-assessment has been completed and the results of the strengths and goals have been given to the Board members. Lisa Barton asked for the Board's approval of the self-assessment. **Sister Bernie Kenny made a motion to approve the self-assessment. Shirley Rogers seconded the motion. Motion carried.**
- Update on Buses. Lisa Barton reported that on August 17<sup>th</sup>, we submitted a request to the Regional Office to obtain a loan through Rural Development to purchase six school buses. Lisa has left numerous telephone and e-mail messages and has had no response. She states that they may be conducting reviews. We have purchased one bus with ARRA funds and it should be delivered in the next month. We currently have twenty-two (22) buses in our fleet. Some are over twenty (20) years old with over 150,000 miles on them. We try to place our newer buses on our routes. Each bus we are trying to purchase will hold twenty-nine (29) passengers, and will be equipped with child safety seats. The cost of each bus is \$43,873

## NEW BUSINESS

- Impasse Agreement and Bridge Agreement. The Impasse Agreement and Bridge Agreement have been deferred until next month due to Darrell being unable to attend today's meeting.
- Employee Pay Incentive. Two years ago, the Board of Directors requested Kids Central to come up with some type of incentive pay for employees. We decided to give employees an incentive based on our enrollment. In order for staff to receive this incentive, we must remain fully enrolled throughout the year from November 1 through October 31. This incentive in the past has only been given to full time and full time, part-year employees. We would like to see everyone have an opportunity for this incentive so it is being requested to change Policy # 302 – Employee Incentive, to include regular part-time employees. Regular part-time employees would receive a minimum of \$25 or \$10 for every year of service for a maximum of \$100. This addition to the policy would affect five (5) employees for approximately \$300 per year. **Shirley Rogers made a motion to approve the above change to the Employee Incentive policy. Sister Bernie Kenny seconded the motion. Motion carried.**
- Personnel Actions. The following person has been hired, promoted, or transferred:
  - Brandon Scott Moore – hired as an On-Call Substitute

**David Belcher made a motion to approve the hiring of the Brandon Scott Moore. Sister Bernie Kenny seconded the motion. Motion carried.**

- Family Involvement. Lindsey Sturgill, Family Involvement Specialist, introduced herself to the Board members. She states that after we changed parent meetings to family days, our parent attendance as jumped to 85%. We are also seeing a lot more father figures attending family days.

Lindsey said at one of the meetings, the children received a Kasey emergency kit. This is a box filled with items the children can play with and do activities with during raining days, or on a long trip in the car. She gave each member a Kasey kit.

Kasey and Lindsey were on the television show “Daytime Tri-Cities” on Channel 11. The clip was shown to everyone in attendance and the clip can be found on our website.

On December 6, Kasey's Academy will take a field trip to Kil'n Tyme. The children are going to make Christmas ornaments and Lindsey will go back at the end of the week to pick up the finished product. This way, she can give the children their ornaments during family days, so they can have them before Christmas.

In December, the children are going to create their own book. She has purchased blank books that the children, along with their parents, can turn into a book all their own.

Parents are giving fantastic reviews about family days. Some of the parents present at today's meeting spoke up and said they did not want to attend parent meetings. According to the parents, who wants to go to a meeting? The parents stated the loved family days. Parents especially like being able to go to the center and do activities with their child. Parents meetings were boring, but family days are fun and interesting.

December's meeting for the Board of Directors and Policy Council will be held on December 14<sup>th</sup> from 11 am – 1 pm at the Tavern on Main Banquet Room in Wise. A packet has been given that includes the menu and directions. Kasey will be out on the sidewalk in front of the banquet room to help everyone find the location.

#### FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Dee Strouth thanked the Board of Directors for allowing members of the Policy Council to sit in on their meeting today.

#### NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held along with the Policy Council on December 14, 2010 from 11 am – 1 pm. at the Tavern on Main Banquet Room in Wise.

#### ADJOURNMENT

With no further business, **David Belcher made a motion to adjourn the meeting. Shirley Rogers seconded the motion. Motion carried.** The meeting adjourned at 11:45 a.m.

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William Sturgill  
Secretary

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Sandra Harvey  
Recording Secretary