

Kids Central Incorporated Board of Directors Meeting February 23, 2010

The Board of Directors of Kids Central Incorporated met February 23, 2010 at Kids Central's administration building in Esserville. Teresa Adkins, Chairperson, called the meeting to order at 11:02 a.m.

Board Members present: Teresa Adkins, David Belcher, Harry Childress, Edward Hutchinson, Shirley Rogers, and Will Sturgill

Staff present: Darrell Edwards, Lisa Barton, Kim Austin, and Sandra Harvey

Minutes:

In Sister Bernie Kenny's absence, Teresa Adkins presented the minutes from the January 19, 2010 regular Board meeting and the minutes from the January 26, 2010 Budget Workshop meeting. With no comments or corrections, **Edward Hutchinson made a motion to approve the minutes. Shirley Rogers seconded the motion. Motion carried.**

Finance Report

Lisa Barton stated she would like to give her financial report when she reports under "new business".

OLD BUSINESS

- Lease Agreement with Stone Mountain Health for the Haysi Center. Darrell presented information to the Board members regarding the lease for the Haysi Center to be proposed to Stone Mountain at their meeting being held tonight (January 23, 2010). Any information he receives regarding this proposal will be presented to the Board. Darrell stated he doesn't foresee any problems obtaining the lease, which is in the amount of \$1 per year for five (5) years and contains other provisions for the use of the property as a Head Start Center. We agree to provide maintenance on the building. Teresa Adkins stated that Darrell might want to call Stone Mountain this afternoon and attempt to change the lease agreement to read from five (5) years to ten (10) years in duration.
- Proposal to Withdraw from the Haysi Learning Center. Darrell reported that he has notified Southwest Virginia Community College (SVCC) that effective May 31, 2010, we will no longer be supporting the Haysi Learning Center. In the past, we have provided services to pay the rent payment received from the Dickenson County Board of Supervisors and have provided some maintenance work on the facility. The center has no value to for Kids Central, and we need to remove ourself from the agreement with SVCC to avoid any future entanglements. **Edward Hutchinson made a motion to withdraw from the present agreement with SVCC regarding the Haysi Learning Center. Shirley Rogers seconded the motion. Motion carried.**
- Up to Date on the Wayne Herndon Case. Darrell spoke to members of the Board regarding updated information received from our Attorney, Bruce Shine, regarding the court case involving Wayne Herndon. No action was needed by the Board.

- Proposal to Name the New Early Head Start Center. In honor of a long-term employee, Darrell Edwards proposes to rename the new Early Head Start Center in Esserville “The Carolyn Withers Center”. The license will need to be changed once the name change has been approved. Carolyn Withers was a valued employee dedicated to our mission of service to our children and families. We will invite Carolyn to attend the next Board meeting to receive the honor. **Shirley Rogers made a motion to change the name of the New Early Head Start Center in Esserville to “The Carolyn Withers Center”. David Belcher seconded the motion. Motion carried.**

NEW BUSINESS

- 2010 – 2011 Refunding Grant Application. Lisa Barton gave copies of the financial statements to the Board members. She states that we have currently spent 58% of our Head Start funds, and 67% of our Early Head Start funds. We have received 82 percent of our required in-kind to date.

Everyone received copies of the minutes from the Budget meeting held at the end of January. We received news yesterday that the 1.84% ARRA funds we received last year will become a permanent part of our budget.

Our refunding application is due March 1, 2010. With no changes, **Edward Hutchinson made a motion to approve and submit the 2010 – 2011 Refunding Grant Application. Shirley Rogers seconded the motion. Motion carried.**

- Pay Scale Change. Kim Austin reported that last month the Policy Council and the Board of Directors approved changing the Disabilities Coordinator position to Disabilities Coordinator/Home Base Supervisor. Due to this change, the pay scale needs to be updated to reflect this change. **David Belcher made a motion to approve the change in the pay scale for the Disabilities Coordinator/Home Base Supervisor position. Edward Hutchinson seconded the motion. Motion carried.**

- New Hires/Promotions. Darrell Edwards reported that Kids Central has hired or promoted the following people:
 - Megan Sturgill – Early Head Start Caregiver at Esserville
 - Miranda Bradley – Early Head Start Home Visitor
 - Teresa Barnette – Promoted from Maintenance Worker to Substitute

Edward Hutchinson made the motion to approve the above listed promotion and new hires. David Belcher seconded the motion. Motion carried.

- Enrollment. Kim Austin gave Board members a copy of the enrollment status for the month of January. Attendance for the month of January was 75.5%. January’s weather attributed to low attendance. We received calls from parents of children enrolled in our full day/full year centers who were upset that we were open during inclement weather.

FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell reported that we are now selling Bus Driver and Monitor training videos on our website. We will be presenting these videos at the Head Start Conference in March. We hope to sell more of these videos in the future.

Kim Austin announced that Kasey's Academy will be attending Mickey Mouse Live in Johnson City on Saturday, March 6th.

Darrell stated he has mailed 170 copies of our Annual Report to individuals and businesses in our surrounding communities. He asked that the Board give a copy to people they know as well.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on March 16, 2010 at 11:00 a.m. at the new Carolyn Withers Early Head Start Center located behind the Esserville Center, next door to the Administration Building.

ADJOURNMENT

With no further business, **Harry Childress made a motion to adjourn the meeting. Edward Hutchinson seconded the motion. Motion carried.**

The meeting adjourned at 11:35 a.m.

Sister Bernie Kenny
Secretary

Sandra Harvey
Recording Secretary