

Kids Central Incorporated

Board of Directors and Policy Council Meeting

June 12, 2012

The Board of Directors and Policy Council of Kids Central Incorporated met June 12, 2012 at Kids Central's Administration Office. Teresa Adkins, Board of Directors Chairperson, called the meeting to order at 11:05 a.m.

Board Members present: Teresa Adkins, George Aichel, David Belcher, Karen Davis, Edward Hutchinson, Ronald Kendrick, William Sturgill, and Thomas Williams

PC Members Present: Cassandra Cline, Brittany Mullins, Carolyn Mullins, Samantha Bowens, Willie Wood, Sue Coleman, and Edward Hutchinson

Staff present: Darrell Edwards, Christy Fleming, Paula Bates, Terry Gentry, Tammy Mullins, Mary Collins, and Sandra Harvey

Others present: Bill Dotson, and David Yates

Board of Directors Minutes:

Teresa Adkins presented the minutes of the previous Board meeting (May 15, 2012). With no comments or corrections, **Ronald Kendrick made a motion to accept the minutes as presented. Dave Belcher seconded the motion. Motion carried.**

Policy Council Minutes:

Sue Coleman presented the minutes of the previous Policy Council meeting (May 9, 2012). With no comments or corrections, **Carolyn Mullins made a motion to accept the minutes as presented. Cassandra Cline seconded the motion. Motion carried.**

Finance Report

Christy Fleming presented the Board and Policy Council members with a copy of preliminary financial statements. She reports that due to the time frame, she is trying to close out the month of May, along with trying to close out the fiscal year and begin a new fiscal year. She reports that we are still drawing money for May's bills. She drew \$364,000 for the month, with \$233,000 for the operating account and \$130,000 for payroll. A copy of the check register was included with the financial statements.

We have received our 2012-2013 award letter dated May 29, 2012. We have been awarded a budget amount of \$3,712,439.

As presented previously, we have been granted a 0.72% COLA increase effective June 1st, and we would like to add the additional .28% to bring the increase to 1%. **Policy Council - Carolyn Mullins made a motion to approve the addition of .28% to bring the total increase to 1%. Brittany Mullins seconded the motion. Motion carried. Board of Directors – Dave Belcher made a motion to approve the addition of .28% to bring the total increase to 1%. Thomas Williams seconded the motion. Motion carried.**

Because of this COLA increase, the pay scale must be updated to include this amount. **Board member Thomas Williams made a motion to approve the 1% increase to the current pay scale. Dave Belcher seconded the motion. Motion carried.**

NOMINATIONS OF BOARD MEMBERS

The following have been nominated to serve on Kids Central's Board of Directors:

- Mary Hagy - The City of Norton
- Ruth Boyd – Nominated by Shirley Rogers
- Laura Gollaway – Nominated by Shirley Rogers
- David Yates – Nominated by Dave Belcher
- Bill Dotson – Nominated by Karen Davis

Mary Hagy , Ruth Boyd and Laura Gollaway did not attend today's meeting.

Bill Dotson introduced himself to the Board members. He states that he has been in the education field in Wise County for over thirty-four (34) years and is now the Foster Grandparent Coordinator with Mountain Empire Older Citizens.

David Yates introduced himself to the Board members. He states that he is retired from Dickenson County Schools. He worked with Kids Central several years ago through Title I.

Teresa Adkins asked if there were any other nominations at this time. With none, Teresa asked for a vote to accept Bill Dotson and David Yates as members of Kids Central's Board of Directors. All members present voted to accept Bill Dotson and David Yates as members of Kids Central's Board of Directors.

INSTALLATION OF MEMBERS FOR 2012-2013

Darrell Edwards presented the proposed list of members of the 2012-2013 Board of Directors:

Teresa Adkins	George Aichel	David Belcher
Harry Childress	Karen Davis	Bill Dotson
Edward Hutchinson	Ronald Kendrick	Sister Bernie Kenny
Fred Luntsford	Shirley Rogers	William Sturgill
Thomas Williams	David Yates	

Darrell read the following oath:

"You have been elected to the Board of Directors of Kids Central to uphold the highest standards and to execute stewardship of this corporation. As such, this oath is to affirm that you do solemnly pledge that you will faithfully execute the duties of Board member of Kids Central for the 2012-2013 fiscal year. If you agree, please affirm by saying I will." The following affirmed their oath:

Teresa Adkins	George Aichel	David Belcher
Karen Davis	Bill Dotson	Edward Hutchinson
Ronald Kendrick	William Sturgill	Thomas Williams
David Yates		

**Harry Childress, Sister Bernie Kenny, Fred Luntsford, and Shirley Rogers were absent.

INSTALLATION OF BOARD OF DIRECTORS OFFICERS FOR 2012-2013

Darrell Edwards presented the proposed list of Officers for 2012-2013:

President	Will Sturgill
Vice-President	Sister Bernie Kenny
Secretary	Thomas Williams
Treasurer	Edward Hutchinson

Darrell read the following oath:

“You have been elected to the important positions in the administration of Kids Central. This is an indication of the Board of Directors esteem and confidence in all of you. We also believe you will uphold the high standards and traditions of our organization, that you will give the best of your executive ability to the furtherance of the interest of Kids Central to serve the needs of children and families, and to carry out the mission of Kids Central Incorporated. If you agree, please affirm by saying I will.” The following affirmed their oath:

Will Sturgill	Thomas Williams	Edward Hutchinson
** Sister Bernie Kenny was absent		

2011-2012 AWARDS

Darrell Edwards presented the 2011-2012 awards:

Donald Baker Leadership Award	Teresa Adkins
Policy Council In-Appreciation Award	Mike Standifur
Community Service Award	Becky Curtis-Two Sisters Catering
Volunteer Service Award	UVA College at Wise Upward Bound
Kids Central Staff Award	Myrlene O'quin

At this point, the meeting was turned over to Will Sturgill.

NEW BUSINESS

- Outcomes Report. Tammy Mullins presented the 2011-2012 Child Outcomes Report to the members of the Board of Directors and Policy Council. The report reflects the number of children that meet age appropriate benchmarks per assessment periods. The PALS summary shows children within developmental ranges.
- Personnel Action. Sandra Harvey reported the following personal actions:
 - Stacy Collins - Transferred from Assistant at Esserville to EHS Caregiver at the EHS Toddler II Center
 - Casey McMahan - New Hire - Classroom Assistant at Esserville to replace Stacy Collins
 - Jessica Lewis - Transferred from EHS Caregiver at Appalachia to EHS Caregiver at EHS Esserville Toddler II

- Juli Lewis - Transferred from Part-time Substitute (4 hours/day) at Appalachia to EHS Caregiver at Appalachia to replace Jessica Lewis
- Kristina Charles - New Hire – Full-Year Substitute
- Cynthia Shields - Changed from Part-Year Assistant at Dogwood to Full-Year Assistant (Will work school year at Dogwood and then will work as Substitute during summer)
- Cindy Dotson - Promoted from Classroom Assistant at Clintwood II to Classroom Teacher at Pound
- Angela Rose - Transferred from Pound to Clintwood I due to Emily McMorrow resigning
- Shelia Baker - Transferred to Clintwood II to replace Cindy Dotson
- Heather Orange - Changed from Part-Year Substitute to Full-Year Substitute
- Stephanie Purvis - New Hire – Health Services Manager
- Lacy Moore - New Hire - Assistant/Cook/Housekeeper at Esserville

For the Policy Council, Cassandra Cline made a motion to approve the above personnel actions. Carolyn Mullins seconded the motion. Motion carried.

For the Board of Directors, Karen Davis made a motion to approve the above personnel actions. Thomas Williams seconded the motion. Motion carried.

NEXT MEETING

The next Policy Council meeting will be held on Wednesday, August 8, 2012 at 11:00 a.m. at Kids Central's Administration Office.

The next Board of Directors meeting will be held on Tuesday, August 21, 2012 at 11:00 a.m. at Kids Central's Administration Office.

ADJOURNMENT

With no further business, **Ronald Kendrick made a motion to adjourn the meeting. Dave Belcher seconded the motion. Motion carried.** The meeting adjourned at 11:32 p.m.

Thomas Williams
Board of Directors Secretary

Tabitha Harvey
Policy Council Secretary

Sandra Harvey, Recording Secretary