

# Kids Central Incorporated Board of Directors Meeting March 20, 2012

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The Board of Directors of Kids Central Incorporated met March 20, 2012 at Kids Central's Administration Office. Teresa Adkins, Chairperson, called the meeting to order at 11:06 a.m.

Board Members present: Teresa Adkins, George Aichel, David Belcher, Harry Childress, Karen Davis, Edward Hutchinson, William Sturgill, and Thomas Williams

PC Liaison to the Board: Cassandra Cline

Staff present: Darrell Edwards, Christy Fleming, Terry Gentry, Lindsey Sturgill, Tammy Mullins, Paula Bates, Mary Collins, and Sandra Harvey

## Minutes:

Teresa Adkins presented the minutes of the last Board meeting (February 2012) in the absence of the Secretary. With no comments or corrections, **Edward Hutchinson made a motion to accept the minutes as presented. Thomas Williams seconded the motion. Motion carried.**

## Finance Report

Christy Fleming presented the Board members with a copy of the financial statements ending February 28. She reports that she drew down \$250,000, of which \$123,000 was operating expenses, and \$124,000 was payroll. Expenses for February were \$325,000.

We have met our required in-kind match for this year.

Christy is currently working on figuring the expenditures we will have for the remainder of the fiscal year.

Due to the end of the fiscal year, our audit will be due soon. Christy is sending out RFPs to accounting firms around the area to compare costs and services.

We received a letter from the Regional Office stating we need to submit an amended budget for the upcoming fiscal year due to receiving COLA and "ARRA" funds. The new amounts given are as follows:

Head Start	\$ 51,496
Early Head Start	\$252,164

**Edward Hutchinson made a motion to amend the budget with the above stated information and submit it to the Regional Office. Harry Childress seconded the motion. Motion carried.**

## OLD BUSINESS

There was no old business to discuss at today's meeting.

## NEW BUSINESS

- Child Data Outcomes. Tammy Mullins presented copies of the Child Outcomes Analysis to members of the Board. She reports that our children are progressing as they should be. Improvements were made in all areas however, language and literacy, and cognition and general knowledge are our weakest areas out of the five foundational domains.
- Tri-Annual Review. As of today, we have not received any information regarding our review. The last day for part-year children is May 2, so the opportunity window is coming to a close. The reviewers will ask to speak with some of our Board members during the review process.

## MONTHLY UPDATES

- Enrollment/Attendance. Terry Gentry reported that we continue to be fully enrolled and have a waiting list. Our attendance for February was 81.93%. We are currently working enrollment for next year and Terry is concentrating on disabilities recruiting.
- Family Involvement. Lindsey Sturgill reported that family days end this month. The winner of family days participation is the Clinchco center who had 100% attendance at all family day events. Haysi center was second.

Movie night is scheduled for Friday, March 30<sup>th</sup>. The movie will be Alvin and the Chipmunks – Chip Wrecked. The rain date for this event will be March 31<sup>st</sup>.

Kasey's Academy's Knoxville Zoo trip is scheduled for April 13<sup>th</sup>. There are over 150 people registered to go on this trip.

The year-end blast is scheduled for April 20<sup>th</sup> at Bullitt Park in Big Stone Gap from 10 am – 2 pm. Lindsey is asking for ideas for activities for the children. We will have community booths like last year and we have the following scheduled to appear:

- Minnie Mouse
- Frannie the Fox
- Smokey the Bear
- Kasey the Kangaroo

Kasey's Academy will host a trip to the Knoxville Zoo on April 13<sup>th</sup>. Information will be sent to the parents regarding registering for this trip.

## FOR THE GOOD OF KIDS CENTRAL/COMMENTS

Darrell Edwards announced that seven staff members and two Policy Council members will be attending the Virginia Head Start Conference in Leesburg, VA March 26 – 29. During this conference, Kids Central will be presenting Kaseyville as an internal environment for the children.

## NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on April 17, 2012 at 11:00 a.m. at the Kids Central Administration building.

ADJOURNMENT

With no further business, **Karen Davis made a motion to adjourn the meeting. Ed Hutchinson seconded the motion. Motion carried.**

The meeting adjourned at 11:25 a.m.

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Shirley Rogers  
Board of Directors Secretary

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Sandra Harvey  
Recording Secretary