

# Kids Central Incorporated Board of Directors Meeting November 20, 2012

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The Board of Directors of Kids Central Incorporated met Tuesday, November 20, 2012 at Kids Central's Administration Office. Will Sturgill, President, called the meeting to order at 11:00 a.m.

Board Members present: Teresa Adkins, George Aichel, David Belcher, Harry Childress, Bill Dotson, Mary Hagy, Edward Hutchinson, Ronald Kendrick, Will Sturgill. And David Yates

Staff present: Darrell Edwards, Paula Bates, Mary Collins, Terry Gentry, Tammy Mullins, Christy Fleming, Stephanie Purvis, Lisa Bentley, and Sandra Harvey

## Minutes:

In the absence of the Secretary, Will Sturgill presented the minutes of the last Board meeting (October 16, 2012). With no comments or corrections, **Edward Hutchinson made a motion to accept the minutes as presented. Harry Childress seconded the motion. Motion carried.**

## Finance Report

Christy Fleming presented members with the financial statements ending October 31, 2012. She reports that we drew \$362,500, \$276,000 for payables and \$136,500 for payroll. We have spent approximately 32% of our budget and are approximately 42% through our fiscal year. She is going to try to have a comparison of our spending for last year and this year for the next Board meeting.

During last month's meeting, it was discussed about scheduling a committee meeting to discuss our worker's compensation. Christy has not scheduled this meeting as of yet because she has been talking with BB&T regarding a quote for worker's compensation coverage. They seem to think they can find us a policy that will not have us on signed risk. If we can come off signed risk status, that will save approximately \$20,000 per year on our premium. The agent also told Christy that we should not pay any small claims ourselves; it will not help our rates.

Christy reported that the employee incentive has been paid for this year.

**George Aichel made a motion to adopt the financial report as presented. Edward Hutchinson seconded the motion. Motion carried.**

## OLD BUSINESS

The Board of Directors was given the following documents during October's meeting for review prior to being presented during today's meeting for approval:

- By-Laws. **David Belcher made a motion to approve the Board of Directors By-Laws as presented. Harry Childress seconded the motion. Motion carried.**
- Bridge Agreement. **Edward Hutchinson made a motion to approve the Bridge Agreement as presented. David Belcher seconded the motion. Motion carried.**

- Impasse Procedures. **Bill Dotson made a motion to approve the Impasse Procedures as presented. Mary Hagy seconded the motion. Motion carried.**
- Goals and Objectives and Long-Range Plan. **George Aichel made a motion to approve the Goals and Objectives and the Long-Range Plan as presented. Edward Hutchinson seconded the motion. Motion carried.**
- Risk Management Manual. **David Yates made a motion to approve the Risk Management Manual as presented. Ronald Kendrick seconded the motion. Motion carried.**

#### NEW BUSINESS

- Personnel Actions. Sandra Harvey presented the following personnel actions:
  - Sabrina Powers            Promoted from Classroom Assistant to the Lead Caregiver in Esserville EHS
  - Ashley Bolling            Promoted from Substitute to Classroom Assistant at Dogwood
  - Cynthia Shields           Transferred from Classroom Assistant to Early Head Start Caregiver at Appalachia
  - Kimberly Gilliam          Termination of Employment

**George Aichel made a motion to approve the above personnel actions. Edward Hutchinson seconded the motion. Motion carried.**

#### MONTHLY UPDATES

- Education. Tammy Mullins presented the Board with the 2012-2013 Child Outcomes Report. She reports that 79% of our children meet the benchmarks for their age group. The Phonological Awareness Literacy Screening (PALS) was conducted on 137 children that will be entering kindergarten in the fall. We will focus on letter recognition with the children through the rest of the school year.
- Disabilities/Family Services. Terry Gentry reported that we are meeting our 10% disability requirements.

Approximately 160 people went to the Knoxville Zoo with Kasey's Academy. Family portrait night was a huge success in both Wise and Dickenson counties. Participation has been great at family days. The families seem to enjoy the activities they do each month.

- Health Services. Stephanie Purvis reported that 262 hearing and vision screenings and 210 dental screenings have been conducted since the beginning of school. Make up days for dental screening will be held in April.

Flu vaccines will be provided to children and their families through the Wise Health Department.

- Nutrition. Mary Collins reported that fourteen (14) centers visited Kaseyville in October. Three (3) of those centers had lunch while at Kaseyville. During October we served:

- 2,877 Breakfasts
- 1,414 a.m. snacks
- 4,540 lunches
- 4,275 p.m. snacks
- 1,584 parent lunches
- 150 home base lunches

These numbers also include sixty-five (65) field trips for October.

▪ Enrollment/Attendance. Lisa Bentley presented the enrollment/attendance report. She stated that we are fully enrolled and we have an active waiting list. Attendance in October was 80.65%. The decrease in attendance is due to illnesses.

#### FOR THE GOOD OF KIDS CENTRAL/COMMENTS

David Belcher discussed the possibility of a change in the way we conduct company drug tests. These tests are \$5 each (versus \$55 at OccuMed). These tests are 13-Panel tests, whereas currently we have a 7-Panel test. He will contact the company to get information for Darrell to review. **Dave Belcher made a motion to approve contacting this company for information and giving this information to Darrell for review. George Aichel seconded the motion. Motion carried.**

#### NEXT MEETING

The next meeting of the Kids Central Board of Directors will held with the Policy Council on December 12, 2012 at 11:00 a.m. at Celebrate in Coeburn, VA.

#### ADJOURNMENT

With no further business, **Harry Childress made a motion to adjourn the meeting. David Belcher seconded the motion. Motion carried.** The meeting adjourned at 12:05 p.m.

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Thomas Williams  
Board of Directors Secretary

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Sandra Harvey  
Recording Secretary