

# Kids Central Incorporated Board of Directors Meeting April 21, 2015

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The Board of Directors of Kids Central Incorporated met Tuesday, April 21, 2015 at Kids Central's Administration Office. Will Sturgill, President, called the meeting to order at 11:00 a.m.

Board Members present: Sister Bernie Kenney, Will Sturgill, Ed Hutchinson and Bill Dotson

Staff present: Darrell Edwards, Terry Gentry, Vernon Rose Jr., Lisa Bentley, Tammy Mullins, Regina Cantrell, Teresa Blair, Joseph Boyd, Allen Couch, Paula Bates, Lindsey Sturgill and Jennifer Owens

## MINUTES:

The minutes of the March 2015 Board of Directors meeting were presented with one correction: Ron Kendrick's name was misspelled in the report. With corrections being noted the minutes were presented as corrected.

**Bill Dotson made a motion to accept the March 2015 minutes as presented with corrections. Karen Davis seconded the motion. Motion carried.**

## COMPTROLLER REPORT:

Joseph Boyd Comptroller for Kids Central made his report to the Board on the financial condition of the company. Mr. Boyd presented the bank statements, deposit records, PMS (payment management system) draws, checks written for invoices and payroll. Mr. Boyd also presented the credit statements from Wal-Mart, Lowe's and Food City for the review of the Board. Mr. Boyd stated that Kids Central, Inc. was in good financial shape and had funds to continue for the remainder of the year. He predicted that funds would be available to purchase needed supplies nearer to the end of the year. In his report he stated that due to several staff members being out on extended leave and Kids Central not having to pay salaries we had saved some money. Also by not replacing two staff positions that resigned we were also able to save those salaries. After a brief question and answer period Mr. Boyd asked for the report to be accepted by the Board of Directors.

**Without further discussion, Mr. Ed Hutchinson made a motion to accept the Comptrollers Report as presented. Sister Bernie Kenney seconded the motion. Motion carried.**

## MONTHLY UPDATES:

- Education Services. Tammy Mullins reported on the activities as we are nearing the end of the year. Staffings continue to be conducted and reports compiled for parents continue to be up-dated. We are getting ready for the end of the year with center staff holding graduation ceremonies for the kids and field trips being conducted.
- Children and Family Services. Terry Gentry reported that our attendance rate for March was 82.94 percent and that we are fully enrolled for the period. Terry continues to conduct I.E.P. meetings with parents and school personnel on behalf of our enrolled children. We are in full

swing for the recruitment program for the year 2015-2016. Competition for children will be very intense this year with the school systems because the rules of the way enrollment can be handled has changed. Schools now will serve under-income families as a priority which is a very major change. A discussion of this topic followed with no answers being derived. We will continue to recruit children as we have in the past with some new wrinkles being added such as radio spots and special recruitment events being held.

- Family Engagement. Lindsey Sturgill reported on the upcoming events for the Family Engagement Department. Kids Central will have a Family Movie night on Tuesday May 5, 2015 at the Central Drive-In located between Norton and Appalachia. The annual KCI Blast will be held on Friday May 8, 2015 at Bullit Park. We are expecting a crowd between 1,000 and 1,200 people to be in attendance.
- Nutrition Services: Junior Rose our Nutrition Services Specialist reported for March. Copies of his report are attached to these minutes as addendums.
- Health Services: Regina Cantrell announced that she had completed her training for the MAT (Medication Administration Training) program and is now certified to train our staff in the MAT Program.
- Human Resources: Mr. Allen Couch the Human Resources Specialist for Kids Central made his report for the month of March. A copy of his report is attached to these minutes as an addendum.

## OLD BUSINESS

- Federal Review Update:

We have had no word on the recent review of our Financial and ERSEA departments conducted by DANYA Services for the Office of Head Start. We will have the second part of the review beginning in May for the Environmental Health and Safety portion of the review.

## NEW BUSINESS

- 2015-2016 Board Survey: Darrell Edwards presented a report on the needs and requirements of the Board concerning the fiscal year 2015-2016 beginning on June 1, 2015. The Board will host the annual awards and installation meeting on June 9, 2015 at the Administration Building with the Policy Council beginning at 11:00 am. Prior to the next meeting of the Board a survey will be mailed to all members asking questions about service to the Board for the upcoming year. From the Survey a slate of officers will be derived for presentation at the May meeting and will be voted on at the June meeting. We also will be asking for nominations for the awards presented each year to outstand staff, volunteers and community leaders. Mr. Edwards stated that we will need to revise our Board because several people are leaving us. We will need to recruit a minimum of 4 new members for the 2015-2016 fiscal year.
- ERSEA Training: At this point in the meeting Terry Gentry, Assistant Director for Children and Family Services presented a new training on the updated ERSEA regulations for the

Head Start Program. The training lasted for 40 minutes with handouts being available to the Board members.

#### NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on May 19, 2015 at 11:00 a.m. at Kids Central's Administration Office in Norton.

#### ADJOURNMENT

**With no further business, Bill Dotson made a motion to adjourn the meeting Ed Hutchinson seconded the motion. Motion carried.**

**The meeting adjourned at 12:05 p.m.**

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Thomas Williams  
Board of Directors Secretary