

Kids Central Incorporated Board of Directors Meeting November 17, 2015

The Board of Directors of Kids Central Incorporated met Tuesday, November 17, 2015 at Kids Central's Administration Office. Karen Davis, Vice-President , called the meeting to order at 11:00 am.

Board Members present: Ed Hutchinson, Bill Dotson, Paula Herron, Karen Davis, Sherry Tabor, and Sister Bernie Kenney.

Staff present: Darrell Edwards, Terry Gentry, Tammy Mullins, Laura Taylor-Baugh, Allen Couch, Candice Jennings, Lisa Bentley, Paula Bates, Vernon Rose, Jr., Regina Cantrell, and Lindsey Sturgill

MINUTES:

The minutes of the October 2015 Board of Directors meeting were presented without correction by Karen Davis.

Ed Hutchinson made a motion to accept the October 2015 minutes without corrections. Paula Herron seconded the motion. Motion carried.

COMPTROLLER REPORT

Darrell Edwards presented Laura Taylor-Baugh, new comptroller, to the Board. Mrs. Taylor-Baugh introduced herself to the Board stating her background and experience and education. Laura then presented a financial report to the Board stating the position of Kids Central in regards to the budget and the to-date situation of the budget. Kids Central is 5 months through the year and has expended 32% of the budget. Laura also presented copies of bank statements and credit card balances, explaining the way we use our credit cards, all of which are attached.

Monthly Updates:

The Education Services Report was submitted by Tammy Mullins. A copy is attached.

The Children and Family Services Report was presented by Terry Gentry. A Copy is attached.

Nutrition Services Report was presented by Junior Rose, Kids Central's Nutrition for the month of October. A copy is attached.

Family Engagement Services Lindsey Sturgill gave a report on family engagement. She reported that family days at the centers have been successful to date. The families are learning how they can engage with their children in learning activities at home.

Health Services Report Regina Cantrell gave her report on health services provided to the children of Kids Central.

Human Services Report Allen Couch, Human Resources Specialist, reported no new staff members for the prior month.

Old Business:**Federal Review Update Health and Safety, Fiscal/ERSEA, Oversight & Management Plan, Accounting & Purchasing Policies and Procedures Manual**

Each of the above Federal Reviews brought forth shortcomings and required changes of which the Board is aware. We are happy to report that all the requests that were placed on Kids Central were answered in reports sent on October 30, 2015. The only shortage in the reporting was the requested New and revised Chart of Accounts that is to be presented to **the Board today** for your approval by Laura Taylor-Baugh. A copy of the submitted reports are a part of the records attached.

New Business:**Chart of Accounts**

Laura Taylor-Baugh presented a more extensive Chart of Accounts to the Board. The new account numbers will provide for the department, fund, center, and the account for each transaction.

A motion was made by Paula Herron to accept the chart of accounts as presented. The motion was seconded by Bill Dotson. Motion Passed.

Annual Self-Assessment.

The self-assessment program was presented by Terry Gentry. A copy is attached.

A motion to approve the self-assessment program was made by Sherry Tabor. It was seconded by Paula Herron. The motion was approved.

Wise County Sheriff's Office Report on Facilities.

Officer Chuck Stapleton traveled to all Kids Central Facilities accompanied by our head of maintenance Charles Morgan. Officer Stapleton seemed to be pleased with the facilities and personnel. He did however have some recommendations relating to safety and security. His recommendations have been evaluated and will be implemented.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on Tuesday, December 8th, 2015 at 11:00 a.m. at Celebrate in Coeburn.

ADJOURNMENT

With no further business, the meeting was adjourned at 12:05 pm.

Thomas Williams
Board of Directors Secretary

