

Kids Central Incorporated Board of Directors Meeting March 15, 2016

The Board of Directors of Kids Central Incorporated met Tuesday, March 15, 2016 at Kids Central's Administration Office. In the absence of Will Sturgill, Karen Davis, and Thomas Williams and at the request of Harry Childress, Executive Director, Darrell Edwards called the meeting to order at 11:03 am.

Board Members present: Bill Dotson, Paula Herron, Ron Kendrick, Ed Hutchinson, Harry Childress, and Jan Zentmeyer

Staff present: Darrell Edwards, Terry Gentry, Tammy Mullins, Laura Taylor-Baugh, Allen Couch, Candice Jennings, Lisa Bentley, Paula Bates, and Regina Cantrell.

MINUTES:

The minutes of the February 2016 Board of Directors meeting were presented.

Ed Hutchinson made a motion to accept the February 2016 minutes without corrections. Harry Childress seconded the motion. Motion carried.

COMPTROLLER REPORT

Laura Taylor-Baugh gave a financial report. Her report indicated that we should watch our expenditures for the remainder of the fiscal year. A copy of her report is attached.

Ed Hutchinson complimented Laura Taylor on the financial report and made a motion the financial report be filed. The motions was seconded by Harry Childress. Motion Passed.

Monthly Updates:

The Education Services Report was submitted by Tammy Mullins. A copy is attached.

The Children and Family Services Report was presented by Terry Gentry. A Copy is attached.

Nutrition Services Report was presented by Lisa Bentley in the absence of Junior Rose. A copy is attached.

Family Engagement Services Terry Gentry gave a report on family engagement due to the absence of Lindsey Sturgill. A copy is attached.

Health Services Report Regina Cantrell gave her report on health services provided to the children of Kids Central. The team is meeting and reviewing the files of the children to make sure all our requirements have been met. She and Jennifer just completed the heights and weights recording for the children. They have been communicating with the parents their findings and recommendations to improve the health of the children. In May the Health Advisory Committee meeting will be held. The date has yet to be set but will be set soon. The Board will be informed of the date and time and are invited to attend.

Human Services Report Allen Couch, Human Resources Specialist presented a new staff member, Bridget Mullins.

Motion was made by Harry Childress and seconded by Ed Hutchinson to approve the new employee. The motion Carried.

Old Business:

Head Start Reviews from Last Year:

Darrell Edwards went over the phone interviews of March 14 with Philadelphia. He felt that the added information they received from Laura Taylor-Baugh about the financial review would prove to be satisfactory. However, he explained the largest problem is the misunderstanding about the receipt of background checks and the date our staff are employed. Also the absence of Key Hire process in our policy manual was cited.. He explained because it was federally mandated in the grant it was not in our policy manual. He also explained that the policy would be written and be available for approval next month.

New Business

Laura Taylor-Baugh announced to the Board that to assist in keeping the Board informed she would be sending a copy of the financial report in the mail and email prior to the meeting. That would give them the opportunity to evaluate and develop questions for her prior to the meeting. She also added the bank reconciliation to her financial report.

NEXT MEETING

The next meeting of the Kids Central Board of Directors will be held on Tuesday, April 19, 2016 at 11:00 a.m. at Administrative Office Building in Norton.

ADJOURNMENT

With no further business, the meeting was adjourned at 11:55 pm.

Thomas Williams
Board of Directors Secretary