

Kids Central Incorporated Board of Directors October 18, 2016

The Board of Directors of Kids Central Incorporated met Tuesday, October 18, 2016 at the Administrative Office. Will Sturgill, President of the Board, called the meeting to order at 11:00 AM..

Board Members present: Ed Hutchinson, Thomas Williams, Sister Bernie Kenny, Will Sturgill, Bill Dotson, Ida Mullins, Ronald Kendrick, and Sherry Tabor

Staff present: Terry Gentry, Tammy Mullins, Allen Couch, Candice Jennings, Lisa Bentley, Vernon Rose, Jr., Laura Taylor-Baugh, Regina Cantrell, Paula Bates, and Lindsey Sturgill.

MINUTES:

Thomas Williams made the motion to approve minutes without correction. Ed Hutchinson seconded the motion. Motion Passed.

PRESENTATION OF FINANCIAL STATUS

Laura Taylor-Baugh presented the financial status report. The report consisted of financial status report, USDA funds received, year-end close preliminary financial data, bank reconciliations, check register, and credit card report. All reports are attached.

Motion was made by Ed Hutchinson to file the report as presented. The motion was seconded by Sherry Tabor. Motion Passed.

Monthly Updates:

The Education Services Report was presented by Tammy Mullins. Copy attached.

The Children and Family Services Report was presented by Terry Gentry. Copy attached.

Nutrition Services Report was presented by Junior Rose, Kids Central's Nutrition for the month of September 2016. A copy is attached.

Family Engagement Services Lindsey Sturgill gave an overall picture of family services and the events that are scheduled in the near future.

Health Services Report Regina Cantrell presented the report for health services. Copy attached.

Human Services Report Allen Couch, Human Resources Specialist, requested the approval of new staff members. List attached.

**Motion to approve new hires was made by Bill Dotson and seconded by Sister Bernie Kenney.
Motion Passed.**

Old Business

Lee County Early Head Start Update: Terry Gentry reported that there were no additional news concerning the Lee County Early Head Start application. Elizabeth Firsten had told her there would probably be no news until after the first of the new year.

Health and Safety Federal Review Update. Tammy Mullins gave a report on our review. The 180 period will expire on November 19, 2016. After that date we will be given some time to create records to be reviewed. We expect that to happen sometime after the holidays.

Fiscal Federal Review Report. Laura Taylor-Baugh gave a summary of the attached report concerning our Fiscal Review. In all situations our corrections were accepted. The worry from the report was concerning the \$120,000.00 overspending and the \$56,000.00 incentive compensation. At some time the government could ask for these moneys to be repaid. Laura reported she was pleased with the outcome of the report and is happy to get that behind us.

New Business:

New Head Start Performance Standards. Tammy Mullins gave a brief report on some the changes that were taking place in Head Start Performance Standards. Copies of the IM issued 09/01/16, Head Start Program Performance Standard Final Rule: General Fact Sheet, the Head Start Program Performance Standards and compliance table was distributed and discussed. Most of the changes she considered beneficial. She discussed background checks, student attendance, Policy Council terms, days of service, curricula, service duration, and staff qualifications. The most disturbing of these is the background check changes that will require more time to get new staff members hired. The costliest will be the expansion of our service from 145 days to 160 days. She discussed the application for a waiver from the Office of Head Start for the service duration of 145 days for the current school year.

Certification of Health & Safety Screening. Tammy Mullins reported that all sites were screened for health and safety. The reports were available for inspection.

Attendance Policy. Terry Gentry presented the new attendance policy as required by the Head Start Performance Standards. She reported that Kids Central Staff have been trained on the new requirements. A copy of the new policy is attached.

A motion was made by Sherry Tabor to accept the new attendance policy. The motion was seconded by Thomas Williams. Motion Passed.

Requirements of Employment Policy. Allen Couch presented the new requirements of the Head Start Performance Standards as they pertain to background checks. He asked that the new policy be approved to start simultaneous with the new Head Start Performance Standards on November 7, 2016.