

Kids Central Incorporated Policy Council Meeting March 12, 2008

The Policy Council of Kids Central Incorporated met on March 12, 2008 at the Kids Central Administration office. Jason French called the meeting to order at 11:00 a.m.

Present: Karen Church, Melissa Stidham, Kenneth Rose, Mary Cox, Becky Whited, Melissa Robinson, Lora Meade, Cindy Hamblin, Sara Taylor, Adam Thompson, Melissa Bateman, Jason French and Edward Hutchinson

Staff present: Lisa Barton, Chris Austin, Kim Austin, Darrell Edwards and Sandra Harvey

MINUTES

The minutes of February's meeting were accepted as written.

OPEN COMMENTS

A member questioned if Kids Central could have a "no nit" policy for lice. Darrell Edwards stated we can not have a no nit policy.

Kennith Rose asked if the centers could have smart boards. Darrell stated he would love for the centers to have smart boards but they were too expensive. We may be able to get a grant to purchase them.

BOARD OF DIRECTORS REPORT

Jason French gave the Board of Directors report to the Policy Council members.

Director's Report: At this time, Kids Central is in good shape. Spring break has been cancelled so we can use these days as make-up days for the children. The children will be out Friday, March 21st and Monday, March 22nd and return Tuesday, March 23rd.

Education Report: May 16th is the end-of-year blowout for all centers. It will be held at the fairgrounds in Haysi.

Everyone is busy trying to wrap up the year. The second part of PALS will be conducted soon for those children entering kindergarten next year.

Transportation

Chris Austin reported that we have an opening for a Bus Driver in Big Stone Gap. The Monitor position discussed last month has been filled.

Finance Report: Lisa gave the Policy Council members copies of financial statements. At the end of February, we have spent 65% Head Start funds and 72% Early Head Start funds.

Lisa stated that we were told by the Regional Office that we could only hold up to the 10% reserve funds necessary for the loan we have. All other program income must be spent by the end of the fiscal year. Due to this, we are proposing purchasing a 2008 29-Passenger bus. It will cost \$41,908. A request for this purchase was mailed to Philadelphia last week. We should have approximately \$35,000 to spend and we can make up the difference of the cost of the bus within our budget.

Kennith Rose made a motion to approve sending the request to purchase a bus with the program income funds. Melissa Bateman seconded the motion. Motion carried.

At the end of February, we have approximately \$558,000 in in-kind and we need \$832,000. We can use parents time spent at parent meetings, activity packets for the parents and children, etc.

We currently have three servers. Two were purchased in 2000. We need to replace the servers. We have some quotes and looks like it will cost approximately \$12,000. This is a necessity for the agency.

Melissa Robinson made a motion to pursue quotes on the computer servers. Sara Taylor seconded the motion. Motion carried.

Nutrition: Mary Collins was unable to attend the meeting. Darrell Edwards gave members copies of handouts and menus.

POLICY COUNCIL FINANCE REPORT:

Kim Thompson was not present but Lisa Barton stated that the Policy Council has approximately \$1,200 to finish out the year. Darrell stated that the parent store will be open every Wednesday until the end of the fiscal year.

NEW BUSINESS

New Hires:

Chris Austin reported that Linda Logan has been hired as a Bus Monitor for the Pound center.

Melissa Bateman made a motion to accept Linda Logan as a Bus Monitor for Pound. Kenneth Rose seconded the motion. Motion carried.

NEXT MEETING

The next meeting of the Policy Council will be April 2, 2008 at 11:00 a.m. at the Administration Office. (Meeting date changed due to schedule conflict).

The next executive meeting will be held Tuesday, March 25, 2008 at 11:00 a.m. at the Administration Office.

With no further business or discussion, **Melissa Robinson made a motion to adjourn. Mary Cox seconded the motion. Motion carried.**

Meeting adjourned at 11:20 a.m.

Gaynell Deaton, Secretary

Sandra Harvey, Recording Secretary