

# Kids Central Incorporated Policy Council Meeting October 8, 2008

The Policy Council of Kids Central Incorporated met on October 8, 2008 at the Kids Central Administration office. Darrell Edwards called the meeting to order at 11:00 a.m.

Present: Kim Horner, Fred Luntsford, Sara Taylor, Lisa Eichelberger, Bethany Renfro, Thomas Williams, Jody Taylor, Adam Thompson, Brandi Gilliam, Jessica Gilliam, Kenneth Rose, Lindsey Phillips, Rachel Smith, Dee Strouth, Lisa Cantrell, Amanda Cooper, Richie Minton, Colleen Cantrell, Melissa Bateman, and Alicia Mays

Staff: Darrell Edwards, Mary Collins, Lisa Barton, Chris Austin, Kim Austin, and Sandra Harvey

Other: Earl Carter

Jason French, Chairperson called the meeting to order at 11:00 a.m. Jason introduced himself and stated he would be turning over the Chairperson duties to the person elected Chairperson today. He extended his thanks to Darrell Edwards and the Staff of Kids Central.

Darrell Edwards stated that approximately three (3) years ago, we made a change to have part-year centers begin the day after Labor Day. Because of this change, parents are not able to conduct their parent meeting until September, meaning they cannot elect their Policy Council Representatives until September. The Policy Council operates on a September – October year so the seating of new Policy Council Members does not take place until the October meeting. Members of the Policy Council represent the children and families we serve and they relay information from the meeting to the parents at the centers. Kids Central's main focus is children. We look after the children's best interest.

## **Nominations**

Darrell stated we would now take nominations for the Chairperson, Vice-Chairperson, Secretary and Treasurer. He explained the duties of the positions and explained that they make up the Executive Committee.

Nominations for Chairperson were:

Bethany Renfro  
Lindsey Phillips  
Amanda Cooper  
Sara Taylor

**Fred Luntsford made a motion to cease nominations for Chairperson. Kenneth Rose seconded the motion. Motion carried.**

Darrell Edwards asked the nominees to explain why they wanted to be the Chairperson. Each person gave a brief statement as to why they were running for the position.

With the votes counted, Bethany Renfro was elected Chairperson.

Nominations for Vice-Chair were:

Jody Taylor  
Lindsey Phillips  
Kennith Rose

**Fred Luntsford made a motion to cease nominations for Vice-Chairperson. Lisa Eichelberger seconded the motion. Motion carried.**

With the votes counted, Kennith Rose was elected Vice-Chairperson.

Nominations for Secretary were:

Lindsey Phillips

**Fred Luntsford made a motion to cease nominations for Secretary. Jonah Gorman seconded the motion. Motion carried.**

With no other nominations, Lindsey Phillips was elected Secretary.

Nominations for Treasurer were:

Amanda Cooper

**Fred Luntsford made a motion to cease nominations for Treasurer. Dee Strouth seconded the motion. Motion carried.**

With no other nominations, Amanda Cooper was elected Treasurer.

Darrell Edwards read the oath to the newly elected Officers. All Officers affirmed their oath. Darrell then read the oath to the new Policy Council members. All members affirmed their oath. The 2008 – 2009 Policy Council has now been seated.

### **Minutes**

Minutes from September's Policy Council meeting was presented. With no corrections or discussion, **Fred Luntsford made a motion to accept the minutes. Dee Strouth seconded the motion. Motion carried.**

### **Comments**

Lindsey Phillips made some suggestions for her center. Darrell stated that items such as this should be handled during parent meetings at the center. That is what parent meetings are for.

Dee Strouth asked if the parent store can be open on the day Policy Council meets and other days during the week. Darrell stated the Policy Council can set the hours and days of operation of the store.

Sara Taylor discussed telephone issues at Clinchco. The line stays busy and in an emergency, parents cannot contact the Teacher. Lisa Barton stated that parents should have the cell phone number of the Bus Drivers in case of an emergency.

Jonah Gorman asked about CB radios on the buses. Darrell stated we had radios on the buses before and changed to cell phones. Mr. Gorman stated the bus on Lick Fork needs a radio to know where coal trucks are. He states the bus has to turn in a bad curve and the bus cannot see around the curve. He states that coal trucks travel at high rates of speed on that road and a radio would let the bus driver know the location of the trucks. Chris Austin stated that the language on CB radios is too bad for children. He stated he spoke with the driver and she stated she does not need a radio.

Amanda Cooper stated that there is not enough room on the bus for the Teachers to ride on field trips. Darrell stated this is because the center is fully enrolled and the children take up the capacity of the bus. As we purchase new buses, we will be purchasing larger buses than we currently have to hold more passengers.

Colleen Cantrell stated she should like to see more advertisements for homebase services. She states people are not aware that the homebase option exists.

Darrell Edward told the Policy Council that Kids Central is currently over enrolled. Early Head Start is our biggest need. We can only serve 44 Early Head Start children.

### **Bridge Agreement**

A copy of the Bridge Agreement was given to members of the Policy Council for their review. Darrell explained the Bridge Agreement and its importance. He will ask for acceptance of this document at next month's meeting.

### **Duties of the Policy Council Officers**

A copy of the duties of the Chairperson, Vice Chairperson, Secretary and Treasurer was given to members of the Policy Council.

### **By-Laws**

A copy of the Policy Council By-Laws was given to members of the Policy Council. Darrell explained the By-Laws and stated he will ask for acceptance of this document at next month's meeting.

### **Family Involvement Handbook**

A copy of the Family Involvement Handbook was given to members of the Policy Council. Darrell stated he will ask for acceptance of this document at next month's meeting.

### **New Hires**

Chris Austin reported that Kids Central has hired the following:

- Maliene Britton – Bus Monitor at Clintwood I and II
- Pamela Skeen – Assistant at Appalachia I
- Kristi Dickenson – Assistant at St. Paul
- Sasha Dotson – Substitute
- Pamela Ritchie – Substitute
- Deborah Booher – Assistant at Clintwood
- Carla Mullins – Assistant at Wise
- Amanda Crabtree – Assistant at Wise
- Brenda Newcomb – Bus Monitor at Dogwood
- Susan Brummitt – Bus Monitor at Hawthorne and Ramsey
- Loretta McKinney – Bus Monitor at Nora
- Angela Branham – Teacher at Nora

**Kennith Rose made a motion to accept the above listed new hires. Adam Thompson seconded the motion. Motion carried.**

### **Policy Representative to the Board of Directors**

A person from the Policy Council must be named the representative to the Board of Directors. This person will be responsible for attending the Board of Directors meetings and reporting the prior Policy Council meeting information to them.

Fred Luntsford agreed to be the representative to the Board of Directors.

With no further business, the meeting adjourned at 12:00 p.m.

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Lindsey Phillips, Secretary

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Sandra Harvey, Recording Secretary