

Kids Central Incorporated Policy Council Meeting November 11, 2009

The Policy Council of Kids Central Incorporated met on November 11, 2009 at the Kids Central Administration office. Dee Strouth, Chairperson, called the meeting to order at 11:00 a.m. Policy Council member applications and job descriptions were distributed to new representatives to be seated at today's meeting.

Jennie Thacker took the roll.

Present: Fred Luntsford, Samantha Hamm, Jennie Thacker, Carla Richardson, Margie Carter, Kayla Wallace, April Harvey, Lisa Cantrell, Ashley Bowers, Deanna Dingus, Colleen Cantrell, Tabitha Harvey, Dee Strouth, and Edward Hutchinson

Staff present: Darrell Edwards, Kim Austin, Chris Austin, Lisa Barton, and Sandra Harvey

The following representatives were present for their first meeting:

Fred Luntsford
Carla Richardson
Ashley Bowers
Colleen Cantrell
Tabitha Harvey

Lisa Cantrell made a motion to accept the above representatives as members of the 2009 – 2010 Policy Council. Jennie Thacker seconded the motion. Motion carried.

GOVERNANCE TRAINING

Darrell Edwards began by explaining that Policy Council members must go through governance training. This training explains the role and responsibilities of the Policy Council and details the connection between Kids Central, the Board of Directors and the Policy Council. All members were given a copy of the governance training book. A presentation was conducted by Darrell Edwards. The information discussed included:

- Introduction to Head Start
- Fiduciary Duties
- Running Efficient Meetings
- Head Start Governance
- Confidentiality and Communications
- Policy Council Activities
- Impasse Procedures

The Policy Council was also shown a video on Head Start from the Virginia Head Start Association and Darrell also showed Kids Central's website and went to different areas on the website so members would know where to look for information.

AGENDA

The agenda for today's meeting was presented for approval. **Lisa Cantrell made a motion to approve the agenda for today's meeting. Jeanne Thacker seconded the motion. Motion carried.**

MINUTES

The minutes of the previous meeting (October) were presented. **Lisa Cantrell made a motion to accept the minutes. April Harvey seconded the motion. Motion carried.**

BOARD REPORT

A Board Report was not given at today's meeting.

DIRECTOR'S REPORT

Darrell Edwards did not have a report due to the information given during the governance training.

STAFF REPORTS

Finance: Lisa Barton gave members the financial statements for October. She informed members that they were entitled to mileage reimbursement of 50.5 cents per mile, and babysitting reimbursement of \$10.00 per hour for babysitting by non-family members to attend meetings. Reimbursement forms may be picked up during the meeting from the Policy Council Treasurer.

Education: An Education Report was not given today.

Transportation: A Transportation Report was not given today.

Nutrition: Mary Collins gave members copies of the menus and handouts for November.

FINANCE REPORT FOR POLICY COUNCIL

Deanna Dingus gave members a copy of the Policy Council financial statement ending October 31st. At the end of October, the Policy Council had a balance of \$1399.60.

OLD BUSINESS

There was no old business to discuss at this meeting.

NEW BUSINESS

Enrollment: Chris Austin reported that we are fully enrolled. Our attendance for October was 76.25%. Absences this month were due to the flu and other illnesses.

COMMENTS

Darrell Edwards made the announcement that Kids Central, along with many other area agencies, is sponsoring "Discovering the World of Children". This is a workshop for parents and child care givers. There will be many different stations set up for people to attend different training topics. Children will have play areas. There will also be a scholastic book fair where all books are buy one get one free. Those in attendance will receive training certificates.

Please don't forget to register your Food City value card with Kids Central so we may receive credit for the Food City Bucks for School program. If you do not have your value card, you can tell the cashier that you want your purchases credited to Kids Central for the program.

NEXT MEETING

The next Policy Council meeting will be a joint meeting with the Board of Directors and will be held on December 17, 2009 at 6:00 p.m. at the Wise Baptist Church in Wise.

An executive meeting will not be held in November.

With no further business or discussion, **Samantha Hamm made a motion to adjourn. Jennie Thacker seconded the motion. Motion carried.**

Meeting adjourned at 12:35 p.m.

Jennie Thacker, Secretary

Sandra Harvey, Recording Secretary