

Kids Central Incorporated Policy Council November 14, 2018

The Policy Council of Kids Central Incorporated met Wednesday, November 14, 2018 at the Administrative Office. Melissa Adkins, Chairperson, called the meeting to order at 11:00 AM..

Council Members present: Vernon Rose, Jr., Timothy Phillips, Melissa McCray, Kayla Elkins, Janet Hall, Brandy Jones, Elizabeth Lester, Melissa Adkins, Gary Thompson, and Paris Padgett

By Phone Tammy Stallard and Brianna Smith

Staff present: Terry Gentry, Darrell Edwards, Allen Couch, Laura Taylor-Baugh, Candice Pierson, Lisa Bentley, Regina Cantrell, Leslie Graves, Paula Bates, and Lindsey Sturgill.

MINUTES:

Melissia McCray presented the minutes of the meetings held in September and October. Copies Attached.

A motion was made by Brandy Jones that the minutes be approved. The motion was seconded by Melissia McCray. Motion Passed.

Financial Report Policy Council

The financial report for the Policy Council was presented by Vernon Rose, Jr. Copy Attached.

A motion was made by Brandy Jones that the financial report be filed. The motion was seconded by Gary Thompson. Motion Passed.

Monthly Updates: All monthly updates were handed out in written reports. None of the reports were presented by staff.

PRESENTATION OF FINANCIAL STATUS

Nutrition Services Report

The Education Services Report

Child and Family Service Report

Family Engagement Report

Health Services Report

Human Resources Report

Old Business:

Big Stone Gap Consolidation Project: In the absence of Tammy Mullins, Darrell Edwards provided a report on the progress in Big Stone Gap. The location has passed all required inspections and is awaiting approval from DSS Licensing. Kids Central needs Policy Council approval for the plan to close Dogwood and Monte Vista Centers on November 26. The following week we will get all furniture and equipment moved to the new location in Big Stone Gap. Big Stone Gap Center would open on December 3, 2018. The loss of school days will be made up. Some will be made up by in service days during the year and the remainder (expected 2 days) will be added to the end of the year for the Big Stone Gap location only.

A motion was made by Brandy Jones to accept the closing and reopening dates as presented. The motion was seconded by Gary Thompson. Motion Passed.

New Business:

Early Head Start Grant – Lee County: Terry Gentry reported that the early head start grant for Lee County was again up for bid. Kids Central made application for the grant in 2016 unsuccessfully. It is reported that Lee County School system is interested in applying for the grant. However, in discussions with Lee County School system, they have not started the process. The grant application has to be submitted by November 30, 2018. The KCI staff feels Lee County Schools could not put together a bid before the deadline. If Kids Central, Inc. does not apply there is a chance that Early Head Start services would not be available for another 3 – 4 years in Lee County. Kids Central, because of its work on a current grant application and the information from its previous Lee County grant application, feels like the submission of a grant application is viable and necessary. The Policy Council instructed the staff to proceed with the application process for Early Head Start in Lee County. The Board and the Policy Council agreed that if Lee County Schools get their grant ready and have all the necessary approvals Kids Central, Inc. staff has the option to withdraw from the competitive grant process and allow Lee County to continue with their grant.

A motion was made by Vernon Rose, Jr. for Kids Central to proceed with an application for the Lee County Early Head Start Grant. The motion was seconded by Gary Thompson. Motion Passed.

2019-2020 Budget: Laura Taylor-Baugh presented the budget for 2019-2020 budget year. She explained that it was a part of the 5 year grant request, but was for the first year of the five and had to be approved separately. Laura went over each line item with emphasis on equipment expenditures which is for replacement of 2 heat pumps and 2 aging automobiles. Laura noted that Kids Central, Inc. does not request an amount of funds from Head Start. She stated the budget amount is supplied by Head Start. A copy of the proposed budget is attached.

A motion was made by Brandy Jones to approve the budget as presented. The motion was seconded by Melissa McCray. Motion Passed.

5 Year Funding Grant Application 2019-2024: Kids Central, Inc. is requesting approval of a grant to fund Kids Central for the next five years. Darrell Edwards explained the 5 year grant application was a competitive grant and that we are not guaranteed to be awarded the grant. The grant is open to any group, public or private, and not limited to schools or other Head Start agencies. The grant will change our funding year to begin in July from our present June. The results of the application will not be known until June 2019. A copy of the application was presented to all Policy Council members at the meeting. Darrell Edwards passed to the council the comments that were made by the Board members the day before. He apologized for not presenting the council with the application at an earlier time. The grant was reviewed by the council and the discussion covered a multitude of topics. The discussion lasted over 35 minutes. There were several positive comments from Vernon Rose, Jr., Brandy Jones, and others who commented on the positive value of Kids Central to the community and appreciated the management staff for its operation. A copy of the presentation is attached. The Policy Council instructed the staff to proceed with the filing of the application to meet the required deadlines of the grant.

A motion was made by Vernon Rose, Jr. to approve the application as presented. The motion was seconded by Gary Thompson. Motion Passed.

For the Good of Kids Central

ADJOURNMENT

The meeting adjourned at 12:03 PM.

NEXT MEETING

The next meeting of the Kids Central Policy Council will be held on, December 12, 2018 at 11:00 AM. at Kids Central Administrative Office.

Melissa McCray
Secretary

Date