

# FULL YEAR PROGRAMS DATES TO REMEMBER 2019-2020

## COR Periods

4th Begins 05/10/19 Ends 08/09/19

1st Begins 08/26/19 Ends 10/25/19

2nd Begins 10/28/19 Ends 01/24/20

3rd Begins 01/25/20 Ends 05/01/20

4th Begins 05/04/19 Ends 08/07/20

## PALS

Only screen children who has turned 4 years old on or before Sept. 30, 2019

Fall 2019 screenings due by 10/25/2019

Spring 2020 screenings due by 05/01/20

## Home Visit

1<sup>st</sup> home visit due by Aug. 23<sup>rd</sup> (Review COR Period #4 Ending 08/09/18)

2<sup>nd</sup> Home Visit 01/27<sup>th</sup> – 01/31<sup>st</sup> (Review COR Period #2 Ending 01/24/20)

## Parent Conference

1<sup>st</sup> Parent Conference between 10/28<sup>th</sup> – 11/01<sup>st</sup> (Review COR Period #1 Ending 10/25/19)

2<sup>nd</sup> Parent Conference due by 05/15<sup>th</sup> (Review COR Period #3 Ending 05/01/20)

### 1st Home Visit

- Complete the form E-400.
- Complete Family Strengths form FCP-615.
- Complete Enrollment Check list form E-445.
- Obtain any missing information from Application.
- Complete or update Health History form H-331.
- Complete form H-311 Consents and Permissions.
- Complete form H-328 Child Nutritional Assessment.
- Complete USDA Child Enrollment Form
- Review Period 4 COR Family Report and set goals for the child.
- Complete TABS within 45 days of start date or by July 15, 206.

### 1st Parent Conference

- Complete form E-400.
- Review child's development screening results (PALS, Ages & Stages Questionnaire).
- Review Period 1 COR Family Report and set goals for the child.
- Discuss family goals.
- Discuss transition plans
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...)
- Obtain emergency contact updates.

### 2nd Home Visit

- Complete E-400.
- Review Period 2 COR Family Report and update child's goals.
- Update family goals.
- Discuss transitioning
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...).
- Obtain emergency contact updates.

### 2nd Parent Conference

- Complete E-400.
- Review Period 3 COR Family Report.
- Review PALS if applicable.
- Discuss transition plans.
- Discuss any health concerns (Does the child need any health screenings such as hearing, dental, vision, immunization, lead, Hgb, etc...).
- Obtain emergency contact updates.

ASQ's are due within 45 days of enrollment. Children who start July 1<sup>st</sup> must have ASQ completed by Aug. 14, 2019. Children who start on Aug. 26<sup>th</sup> must have ASQ's done by Oct. 9<sup>th</sup>.

**ASQ's**  
Ages & Stages Questionnaire

If a child enrolls late in the program year check with an education supervisor to help develop a plan to ensure the child receives two home visits and two parent conferences before the program years ends.