



# KCI File Check List

## Pregnant Women Program

E-438

### Codes

- F = Filed the Form
- X = Missing Form
- N = Not Applicable
- O = Over Due
- ✓ = Reviewed Form
- I = Incomplete Form
- P = In Progress or Not Due

### FAMILY SERVICES

FCP-600 Head Start Application (3 pages)																			
FCP-612 Change of Status (If applicable)																			
Income Documentation																			
E-444 Parent Home Visitor Agreement																			
FCP-619 Pregnant Women Family Strength																			
Go Engage Family Goals [ ] Updates: [ ]1 [ ]2 [ ]3																			
FCP-617 Activity Service Form																			
E-327 Staffing Reports																			
E-327a Staffing Referrals (If Applicable)																			

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### HOME VISIT REPORTS

E-422 Home Visit Reports																			
( ) Fetal Development	Date Reviewed:																		
( ) Importance of Nutrition	Date Reviewed:																		
( ) Risks of Alcohol/Drugst	Date Reviewed:																		
( ) Smoking	Date Reviewed:																		
( ) Labor & Delivery	Date Reviewed:																		
( ) Postpartum Recovery	Date Reviewed:																		
( ) Parental Depression	Date Reviewed:																		
( ) Infant Care & Sleep Practices	Date Reviewed:																		
( ) Benefits of Breastfeeding	Date Reviewed:																		

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\* Copy of handout signed by the (P) women is to be filed for each educational category



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**HEALTH**

H-335 Prenatal Birth Plan @ enrollment									
H-337 Pregnancy History and Tracking @ enrollment									
H-336 Pregnancy Outcome Tracking (Complete after baby is born)									
H-323 Consent to Exchange Information (If applicable)									
Documentation of Prenatal Visits									
Edinburgh Depression Scale ( ) Pre ( ) Post									

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